



डॉ. हरीसिंह गौर विश्वविद्यालय, सागर (म.प्र.)
(केन्द्रीय विश्वविद्यालय)
DR. HARISINGH GOUR VISHWAVIDYALAYA, SAGAR (M.P.)
(A Central University)

No./DoFA/2024/ 4412

July, 2024
23 Aug 2024

OFFICE ORDER

Sub: Submission of Medical Claims within the stipulated time limit i.e. 6 Months -reg.

It is notified for all the faculty members and the employees of the Vishwavidyalaya that as per the extant instructions of the Govt. of India, Ministry of Health and Family Welfare, the claim for reimbursement of medical expenses in respect of a particular spell of illness should be preferred within 6 months from the date of completion of treatment/discharge of the patient from the hospital. If a faculty member or employee fails to submit his/her Medical claim within the stipulated time limit of 6 months, his/her Medical claim can be considered only after he/she obtains condonation of delay from the Competent Authority. While submitting a request for condonation of delay, the faculty member/ employee will have to give proper reason for delay. The Competent Authority will be free to reject the condonation, if not convinced of the reason for delay involved in the submission of the claims.

Yorabhyar
21/8/2024
Registrar (Offg.)

Copy to:-

1. All Deans, HoDs & Directors.
2. Finance Officer & Assistant Registrar (F&A).
3. All Officers and Medicals Officer.
4. All Faculty Members.
5. ✓ I/c IT Cell - for uploading it on the University Website.
6. AR Establishment - for circulation amongst the Non-teaching Employees.
7. PA to VC - for information of Hon'ble VC please.
8. PA to Registrar.
9. Guard File.

Satish Kumar
Deputy Registrar
(Faculty Affairs)