डॉक्टर हरीसिंह गौर विश्वविद्यालय, सागर – 470003 (म.प्र.)
(केन्द्रीय विश्वविद्यालय)
DR. HARISINGH GOUR VISHWAVIDYALAYA, SAGAR – 470003 (M.P.)
(A Central University)
fo@dhsgsu.edu.in, www.dhsgsu.ac.in
(Ph.) 07582 – 265228 (Fax) 07582 - 264236

क्र.: F&A/2023-2024/

दिनांक: 08/02/2024

Sub: Minutes of the 23rd meeting of the Finance Committee held on 31st January 2024 thorugh blended mode.

Sir/Madam,

With reference to the subject cited above, please find enclosed herewith the Minutes of the 23rd meeting of the Finance Committee held on **31st January 2024 (Wednesday)** through blended mode.

With regards,

By order,

08/02/24

Finance Officer &
Secretary, Finance Committee

To:

1. Hon'ble Vice-Chancellor, Doctor Harisingh Gour VV, Sagar, MP
2. Secretary (Edu),/Additional Secretary/Joint Secretary (HE)/Joint Secretary & FA, Ministry of Education, Shastri Bhawan, New Delhi
3. Director (CU), Department of Higher Education, Ministry of Education, Shastri Bhawan, New Delhi
4. Director (IFD), Department of Higher Education, Ministry of Education, Shastri Bhawan, New Delhi
5. Deputy Secretary (IFD). Department of Higher Education, Ministry of Education, Shastri Bhawan, New Delhi
6. Joint Secretary/Deputy Secretary, University Grants Commission, New Delhi
7. Under Secretary (CU)/(IFD), Department of Higher Education, Ministry of Education, Shastri Bhawan, New Delhi
8. Under Secretary, University Grants Commission, New Delhi
9. Prof. Chanda Ben, EC Member, Doctor Harisingh Gour VV, Sagar, MP
10. Shri Girish Ranjan, Finance Officer, Delhi University, Delhi
11. Shri S.P. Srivastava, Former Director (Finance), Department of Irrigation and Water Resources, 1/172, Viram Khand, Gomati Nagar, Lucknow-226010
12. Registrar, Doctor Harisingh Gour VV, Sagar, MP

Copy to:

13. Deputy Registrar, Committee Section, Doctor Harisingh Gour VV, Sagar, MP
14. FC File

डॉक्टर हरीसिंह गौर विश्वविद्यालय, सागर
(केन्द्रीय विश्वविद्यालय)
DOCTOR HARISINGH GOUR VISHWAVIDYALAYA, SAGAR
(A CENTRAL UNIVERSITY)

वित्त समिति
की
23वीं बैठक
का
कार्यवृत्त

MINUTES
OF
23rd MEETING
OF
FINANCE COMMITTEE

Date: 31st January 2024 (Wednesday)

Venue: Dr Harisingh Gour VV, Sagar/
Blended Mode (Virtually through Google Meet)

Link of the meeting: *https://meet.google.com/ebw-prus-krh*

Time: 03:00 PM onwards ...

THE HON'BLE MEMBERS OF THE FINANCE COMMITTEE

S. No.	Name and Designation	Role	Presence
1	Prof. Neelima Gupta, Vice-Chancellor, DHSGVV, Sagar	Chairperson	Physically present
2	Joint Secretary, Department of Higher Education, Ministry of Education or His Nominee (Visitor's Nominee)	Member	Leave of absence
3	Joint Secretary, IFD Division, Ministry of Education or His Nominee (Visitor's Nominee) **Nominee:** **Shri ~~Dharmendra~~ Kumar, Deputy Secretary (IFD)** Mukesh	Member	Online
4	Joint Secretary, UGC or his nominee (Visitor's Nominee) **Nominee:** **Ms Anju Mohan Galhotra, Under Secretary**	Member	Online
5	Prof. Chanda Ben, Department of Hindi, Dr Harisingh Gour VV, Sagar, MP (EC Member - EC Nominee)	Member	Physically present
6	Shri Girish Ranjan, Finance Officer, Delhi University, Delhi (EC Nominee)	Member	Online
7	Shri S.P. Srivastava, Former Director Finance, Department of Irrigation and Water Resource (EC Nominee)	Member	Leave of absence
8	Dr. S.P. Upadhyaya, I/c Registrar, Dr H.S. Gour VV, Sagar	Special Invitee	Physically present
9	CMA Kuldeepak Sharma, Finance Officer, DHSGVV, Sagar	Ex-Officio Secretary	Physically present

वित्त समिति की 23वीं बैठक की कार्यवृत्त
MINUTES OF 23RD MEETING OF THE FINANCE COMMITTEE

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REMARKS OF THE CHAIRPERSON OF THE FINANCE COMMITTEE:

It is my privilege to welcome all the esteemed members to the 23rd meeting of the Finance Committee. I would like to express my sincere thanks to all the members for their valuable presence.

This meeting has been conducted to obtain approval on the Revised Budget Estimates for FY 2023-2024 and Budget Estimates for FY 2024-2025.

Further, Annual Accounts for the FY 2022-2023 was also placed before Finance Committee. Other agenda(s) such as amendment in Delegation of Financial Powers, Contractual Appointment of Director for IOET (Self- Finance), Participation in Bharat Nepal Higher Education Summit, status of the grant, Pending Para(s) of Audit was also discussed.

FC:23:23:1 Confirmation of the Minutes of the 22nd Meeting of the Finance Committee (held on 27th July 2023):

The 22nd Meeting of the Finance Committee was held on **27th July 2023** through blended mode. The Minutes of the Meeting were circulated to the Hon'ble Members vide Letter No: *F&A/22nd FC/2023/358 dated 31st July 2023* via E-mail/speed-post. No comments were received from the members.

The above Minutes are placed before the FC for its approval.

RESOLUTION:

The 22nd Finance Committee Meeting Minutes were circulated to all the members and no observations were received on the minutes. The Finance Committee accordingly resolved to confirm the minutes of the 22nd Meeting.

FC:23:23:2 Action Taken Report on the Resolutions of the 22nd Meeting of the Finance Committee:

The action taken report on the resolutions of the 22nd Meeting of the Finance Committee is as under:

ITEM No.	DESCRIPTION	Action Taken
	Introductory Remarks by the Chairperson	---
FC:22:23:1	Confirmation of the Minutes of the 21st Meeting of the Finance Committee	*Minutes have been placed before EC.* No further action required.
FC:22:23:2	Action Taken Report on the Resolutions of the 21st Meeting of the Finance Committee	*Accordingly actions have been taken.*
	ITEMS FOR CONSIDERATION:	
FC:22:23:3	Approval of the Audited Annual Accounts with Separate Audit Report for FY 2021-2022	After approval of the Executive Council, the Audited Annual Accounts with SAR for the FY 2021-2022 have been sent to Ministry of Education vide letter No: *F&A/2023/403 dated 28/08/2023* ***and placed in Rajya Sabha on 20/12/2023.***
FC:22:23:4	Approval of the Revised Budget Estimate(s) for the FY 2022-2023	University has incurred its expenditure according to the Revised Budget Estimates sanctioned by the UGC (with IR).
FC:22:23:5	Approval of the Budget	Budget Estimates for the FY

	Estimate(s) for the FY 2023-2024	2023-2024 have been sent to UGC and expenditure is being incurred according to Budget sanctioned by UGC (with IR).
FC:22:23:6	Purchasing of Staff Car(s) & E-Tourist Vehicle(s)	1. Proposal to purchase 2 numbers of staff car(s) and 02 nos E-Tourist Vehicle(s) are in process as per rules. 2. Proposal to purchase Innova crysta has been sent to MoE, New Delhi.
FC:22:23:7	Proposal of Department of Ancient Indian History, Culture & Archaeology of the University for Establishment of a New Museum Building & Development of their Existing Museum Building and appointment of Curator	University has deposited its share vide Vr. No. 260/SBI dated 21/07/2023 and information has been sent to Ministry of Culture in this regard. A Separate Account (CNA) has been opened in Canara Bank A/c No. 110152898106 as desired by Ministry of Culture, GOI.
FC:22:23:8	Approval of the Fee Structure for Various Courses	Implemented.
FC:22:23:9	Approval of the Remuneration of Rs 1500/- per class basis in *The Doctor Ambedkar Centre of Excellence*, (Ambedkar Foundation, Ministry of Social Justice & Empowerment)	Action is being taken as per the guidelines of the said Scheme. *New MOU has been made with Ministry of Social Justice for the said Centre.*
FC:22:23:10	Enhancement of the Remuneration of Physiotherapist.	The recommendation is under process.
FC:22:23:11	Fixation of the Charges of *"Abhimanch Sabha-griha"*	The charges have been fixed as per the decision taken after the approval of the Executive Council.
FC:22:23:12	Establishment of E-Studio in the University under the ICT Infrastructure Development for Online Learning of Capital Asset - 35	Under process.
FC:22:23:13	Financial implication for New teaching position in Institute of Engineering & Technology and Department of Business Management	Letter has been sent to UGC/MoE.
	ITEMS FOR INFORMATION:	

FC:22:23:14	Details of the Pending Audit Paras of Inspection Report with the remarks and action taken by the University	Updated information is available at Agenda No. **FC:23:23:9.**
FC:22:23:15	Details of the Backlog Vacancy Teaching & Non-Teaching	Updated information as received from DOFA/Establishment Section is available at Agenda No. **FC:23:23:10.**
FC:22:23:16	Any Other Matter with the Permission of Chair	No matter was placed.

RESOLUTION:

The Finance Committee noted the information on action taken report on the resolutions of the 22nd Meeting of the FC and expressed its satisfaction and recommends to place before Executive Council for information.

ITEMS FOR CONSIDERATION

FC:23:23:3 **Approval of the Revised Budget Estimate(s) for FY 2023-2024 & Budget Estimate(s) for the FY 2024-2025:**

Revised Budget Estimate(s) for FY 2023-2024 has been sent to the UGC on its prescribed format with Budget Estimate(s) for the FY 2024-2025 which is as follows:

Recurring-31 **(Rs. in Lakh)**

Sl	Budget Estimates (BE) Approved by UGC for 2023-2024		Revised Budget Sent to the UGC 2023-2024	Budget Estimates for 2024-2025
1	2		3	4
i	Pension & others	4225.32	5310.94	4860.50
ii	Non-NET Ph.D. Fellowship	350.00	352.55	400.00
iii	Non-Salary Item	1865.36	3257.67	3760.00
	Total	6440.68	8921.16	9020.50

Salary-36 (Rs in Lakh)

Sl	Budget Estimates (BE) Approved by UGC for 2023-2024		Revised Budget Sent to the UGC for 2023-2024	Budget Estimates for 2024-2025
1	2		3	4
i	Salary (Teaching)	3500.00	3829.70	4440.00
ii	Salary (Non-Teaching)	4185.00	3785.29	5022.36
iii	Other Component	1218.52	2381.50	2460.00
	Total	8903.52	9093.49	11922.36

** The increase in the demand of Budget Estimates, 2024-2025 in Salary Head has been requested to meet out expenditure on newly joined employees/ recruitment under process (Teaching and Non-Teaching) against approved vacant positions.

Capital Asset-35 Rs in Lakh

Sl	Budget Estimates (BE) Approved by UGC for 2023-2024		Revised Budget Sent to the UGC 2023-2024	Budget Estimates for 2024-2025
1	2		3	4
i	Books & Journals	50.00	100.00	200.00
ii	ICT enabled infrastructure for online learning and content development and procurement of e-resource (perpetual)	100.00	150.00	200.00
iii	Small Equipment/ Lab	100.00	150.00	200.00
iv	Campus Development	50.00	100.00	200.00
v	Others infrastructure (including Furniture)	100.00	150.00	200.00
	Total	400.00	650.00	1000.00

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The Revised Budget Estimate(s) for FY 2023-2024 and Budget Estimate(s) for FY 2024-2025 are placed before the Finance Committee with a request for consideration and its recommendation to the Executive Council for approval.

RESOLUTION:

The Finance Committee discussed captioned agenda and resolved to incur expenditure within the limit of Budget Allocation/Revised Budget Allocation with Internal Receipt of the University in accordance with the provisions of the GFR 2017, CVC Guidelines and Central University Act, 2009. Further, to enhance the grant for Capital Asset 35 and Recurring-31, a request letter be sent to UGC and recommend to place before the Executive Council for its approval.

FC:23:23:4 **Approval of the Annual Accounts for the FY 2022-2023:**

The Annual Accounts for the FY 2022-2023 have been prepared by the University with the help of empanelled Chartered Accountant. According to the Central Universities Act 2009, the same has been sent to the CAG, Gwalior vide Letter No: *Vitta-Lekha/2023/519* dated 03/11/20 for its audit keeping in view the Letter No: *AMG-II/SAR/F-65.2021-22/D-96* dated 17/06/2022, etc.

The salient features of the said Annual Accounts are as under:

Grant received during the Year

Rs in Lakh

Head	Grant Received	Expenditure incurred	Balance, if any
Budget Head (31) - Recurring	6793.00	6602.56	190.44
Budget Head (31) –EWS Recurring	Nil	Nil	Nil
Budget Head (36) – Salary	8900.00	9700.53	(-)800.53 (meet out by opening balance)
Budget Head (36) –EWS Salary	Nil	Nil	Nil
Budget Head (35) – Capital Asset	700.00	365.60	Balance Pulled back by RBI
Budget Head (35) – EWS Capital Asset	Nil	Nil	Nil
HEFA Principal Amount received from Ministry	675.09	337.54	346.35
HEFA Interest Amount received from Ministry	215.35	215.35	Nil

The CAG (Office- Gwalior) has conducted the audit for the said Annual Accounts from 05 December 2023 to 20 December 2023 and Draft SAR has been received vide Letter No: Director Central/2023-2024/DIS-1422075 Date:

10 Jan 2024. As per the audit observations, correction entries will be passed in the Annual Accounts for the FY 2023-2024 and comments have been noted for future compliance.

The Annual Accounts for FY 2022-2023 is placed before the Finance Committee with a request for consideration and its recommendation to the Executive Council for approval.

RESOLUTION:

The Finance Committee discussed on the Annual Accounts of FY 2022-2023 and noted the action taken by the University for its submission to CAG, Gwalior and conduct of its audit. Further, resolved to recommend the Annual Accounts of FY 2022-2023 and its Draft SAR for approval of the Executive Council. Further, based on SAR, the Committee recommended to obtain the actuarial valuation of retirement benefits for employees to incorporate in the Books of Accounts from FY 2023-2024.

FC:23:23:5 Amendment in Revised Purchase Manual 2019 of the Vishwavidyalaya:

On the recommendation of the Finance Committee in its 16th Meeting held on 21-06-2019 the Executive Council in its 24th Meeting held on 29-08-2019 approved the Revised Purchase Manual 2019 of the University. In the said purchase manual, the delegation of financial powers is provided as under:

S. No.	Name of Authority/Officer	Powers of Financial Sanction
1	Vice-Chancellor	Full power
2.	Registrar/ Deans of the Schools/ Directors of the Centers	Up to Rs. 2,50,000

In order to ensure the smooth purchase of Goods and Services, the University proposes to modify the Financial Powers and Competent Authorities to accord administrative approvals in the following manner:

S. No.	Name of Authority/Officer	Powers of Financial Sanction
1	Vice-Chancellor	Full power
2.	Registrar	Up to Rs. 50,000
3.	HoD/Deans of Schools and Directors of the Centres	Up to Rs. 15,000

Note: 1. Sanctioning powers stipulated above shall be for payments from the approved annual budget allocated to the different departments by the Vice-Chancellor.

2. Separate administrative approval from the Registrar (up to Rs. 50,000) and the Vice-Chancellor (above Rs. 50,000) is required if the proposal of expenditure is beyond the approved annual budgets subject to budget availability and concurrence of Finance.

3. Payment under the head of LTC/ Children Education Allowance/ Hostel Subsidy/ Medical Reimbursement/ GPF withdrawal/ Scholarship/ Fellowship/ Electricity/ Telephone will be made after the approval from the Registrar (up to Rs. 50,000) and from the Vice-Chancellor (above Rs. 50,000). It is further clarified that no further approval is required at the time of payment if the amount is not exceeding the earlier sanction.

The Finance Committee is requested to consider and recommend to the Executive Council for proposed modification/amendment.

RESOLUTION:

The Finance Committee discussed on captioned agenda and resolved to recommend the same for approval of the Executive Council strictly as per GFR, 2017.

FC:23:23:6 Contractual Appointment of a Retired Professor/Officer as Director of Institute of Engineering & Technology of the Vishwavidyalaya:

With the approval of AICTE, the Vishwavidyalaya started the following 02 Courses in self-finance mode in the Academic Session 2022-23 under the Institute of Engineering & Technology:

S. No.	Course Name	Intake
1.	Electronics & Communication Engineering	60
2.	Computer Science Engineering	60

There was a very good response from the students in these 02 Courses. Thus, the Vishwavidyalaya with the approval of AICTE added the following New Courses under the Institute of Engineering & Technology from the Academic Session 2023-24:

S. No.	Course Name	Intake
1.	Aeronautical Engineering	60
2.	Fashion Engineering Apparel	60
3.	Food Engineering & Technology	60
4.	Dairy Engineering	60

Presently, a Professor of the Department of Physics has been given additional charge of the Director of the Institute of Engineering & Technology. Although he has done a good job to establish the Institute of Engineering & Technology yet to run the Institute in a better professional manner, the Vishwavidyalaya intends to appoint a retired Professor/Officer of any reputed Technical Institute/Industry on a contractual basis on consolidated salary of Rs. 1.0 lakh per month. The qualifications will be as per as AICTE norms.

The Finance Committee is requested to consider and recommend it to the Executive Council for approval.

RESOLUTION:

The Finance Committee discussed on captioned agenda and resolved to incur the expenditure out of Self-Finance Fund of the courses of IoET and accordingly recommend for the approval of the Executive Council as per orders of the Government of India for reemployment of retired employees on contract. Suitable condidates, may also be considered for appointment from other organizations on contract basis on consolidated salary of Rs 1.00 Lakhs per month. Qualifications asper AICTE/Govt norms.

FC:23:23:7 Participation of the Vishwavidyalaya in Bharat Nepal Higher Education Summit 2024.

The Association of Indian Universities (AIU) is organizing the Bharat Nepal Higher Education Summit - 2024 at Kathmandu University Dhulikhel, Nepal from February 15 - 17, aligned with the North Zone Vice-Chancellors' Meeting at Kathmandu University. The Summit will be inaugurated by the Hon'ble Prime Minister of Nepal and will be attended by eminent dignitaries from both countries including students.

The Summit provides an exciting opportunity for the Member Universities of AIU to interact with the Universities and other Educational Institutions of NEPAL and a few Asian Countries and showcase their best practices, enter into collaboration and Networking in various areas. The Summit also aims at helping the Member universities of AIU to attract the Students of Nepal which presently constitutes 24 Percent of the total number of International Students in India.

The AIU has invited the Vice-Chancellor and 02 Faculty Members of the Vishwavidyalaya to attend the summit. The participation fee is Rs.1,00,000+GST Rs.18,000/- Total payable amount is Rs.1,18,000/-. In addition to it, to and fro journey expenses of the Vice-Chancellor and other 02 faculty members and other ancillary expenses is to be borne by the University.

The matter is placed before the Finance Committee for consideration and approval on participation fee, the journey expenses and other ancillary expenses of the Vice-Chancellor and 02 faculty members *(Prof. Sweta Yadav, Zoology Department and Ms Sunit Walia, Assistant Professor, MBA Department)* as per their entitlement for the said Official Tour.

RESOLUTION:

The Finance Committee discussed on captioned agenda and resolved to recommend the same for approval of the Executive Council.

ITEMS FOR RATIFICATION

FC:23:23:8 **Establishment of "Dr. D.K. Sinha Gold Medal Endowment Fund" from the donation of the amount of Rs 250000/- donated by Dr. Deekhsha Sinha:**

"Dr. D.K. Sinha Gold medal Endowment Fund" (Applied Geology Department – **M. Tech Topper of Applied Geology Program** donated by Dr.

Deekhsha Sinha amounting Rs 250000/- (DD No. 980377 dated 12/12/2022 Rs 250000/)

Dr. Deekhsha Sinha (Hyderabad) has donated Rs 250000/- to establish the **"Dr. D.K. Sinha Gold medal Endowment Fund"** in the name of her father **Dr. D.K. Sinha**, alumni of this University (1983 botch M. Tech. Topper) and Retired Director, Atomic Minerals Directorate. The said amount has been deposited in Endowment Fund A/c No. 32151427396 (State Bank of India) and accordingly invested.

According to Sub Section (xxiv) of Section 6 of the Central Universities Act, 2009 and Ordinance - 57 "Medals from Endowment Funds" and the guidelines issued Vide letter No. 6-2/2019 CU.II dated 14 July 2022 by the Department of Higher Education, Ministry of Education, New Delhi, the proposal is placed before the Finance Committee with the request for ratification and its recommendation to the Executive Council for approval.

RESOLUTION:

The Finance Committee discussed the captioned agenda and ratified the same and resolved to recommend to the Executive Council for approval of the same in accordance with the Guidelines of Ministry of Education on the matter, GFR 2017 and provisions of Central University Act, 2009. The expenditure will be incurred from the Interest earned from the said Endowment Fund as per the University Ordinance.

FC:23:23:9 **Empanelment of the Chartered Accountant for the preparation of the Annual Accounts and other allied works of the University**

As per GFR 2017, a Tender No: 2023_DHSGS_751934_1 dated 04 May 2023 was floated on GEM/CPP Portal to empanel the chartered accountant for the preparation of the Annual Accounts and Other allied works of the university. After the procedure as prescribed in GFR 2017, Technical Bid Evaluation Committee and Financial Bid Evaluation Committee were constituted. After technical and financial evaluation and keeping the requirements of the services, the work was awarded to M/s Prem Grag & Associates being L1 firm (Rs 90,000/- + GST) per month.

The proposal is placed before the Finance Committee with the request for ratification and its recommendation to the Executive Council for approval.

RESOLUTION:

The Finance Committee discussed the captioned agenda and resolved to recommend to the Executive Council for empanelment initially for a period of one year i.e. 2023-2024 at the L1 quoted rate and may be extended as per tender conditions subject to satisfactory performance.

ITEMS FOR INFORMATION

FC:23:23:10 Status of the Grants received and expenditure incurred:

The status of the grants released in FY 2023-2024 under different heads and expenditure incurred thereon is as given below:

Rs in Lakh

Sl	Budget Heads	Grant Released up to 20 Jan 2024	Expenditure incurred up to 20 Jan 2024
1	2	3	4
1	Recurring-31		
i	Pension & others	5033.07	4045.77
ii	Non-NET Ph.D. Fellowship		146.76
iii	Non-Salary Item		1983.95
	Total	5033.07	6176.49*

*excess expenditure has been incurred form IR.

Sl	Budget Heads	Grant Released up to 20 Jan 2024	Expenditure incurred up to 20 Jan 2024
1	2	3	4
2	Salary-36		
i	Salary (Teaching)	6782.22 + 194.95 (OB)	3096.47
ii	Salary (Non-Teaching)		2955.83
iii	Other Component		948.22
	Total		7000.53

Sl	Budget Heads	Grant Released 20 Jan 2024	Expenditure incurred up to 20 Jan 2024
1	2	3	4
3	Capital Asset-35		
i	Books & Journals	307.79	0.05
ii	ICT enabled infrastructure for online learning and content development and procurement of e-resource (perpetual)		0.00
iii	Small Equipment/Lab.		5.32
iv	Campus Development		11.94
v	Others infrastructure		10.37
vi	Total	307.79	27.69

The proposal is placed before the Finance Committee with the request for information and its recommendation to the Executive Council for approval.

RESOLUTION:

The Finance Committee noted and resolved to place before Executive Council for information.

FC:23:23:11 Information regarding Grants Transferred from RBI Account in FY 2022-2023:

UGC vide letter no. F.1-1/2022(CU) dated 17 March 2023 has given the directions to draw the amount of the salary and Pension etc for the month of March 2023 (paid in April 2023). Keeping in view the directives, the Grants were transferred from RBI Account of the University to Commercial Bank Account of the University. The Salary, NPS and Pension etc for the month of March, 2023 have been disbursed to the employees in April 2023 from the Grants (Salary-36, Recurring-31). The information in this regard has been sent to the UGC. The funds transferred were utilized as it is transferred.

The proposal is placed before the Finance Committee with the request for information and its recommendation to the Executive Council for approval.

RESOLUTION:

The Finance Committee noted and resolved to place before Executive Council for information.

FC:23:23:12 Details of the Pending Audit Para(s) of Inspection Report with the Remarks and Action Taken by the University:

It is submitted before the Committee that the Inspection Audit for the period of February 2022 to October 2022 was conducted from 28 Nov 2022 to 14 December 2022 and Inspection Report has been received vide Letter No-CEA/AMG-III/IR-94/D-665(i) dated 07 March 2023. During the Audit Inspection, out of total 28 pending Paras, 04 paras have been dropped by the Audit and 24 paras are still pending.

Details of the dropped Paras of Inspection Reports are as under:

Sl	Period	Total No of Paras	Details of the Para	Status	Remarks and Action taken
1	2	3	4	5	6
	04/2012 to 03/2013	01	(4) खेल सामग्री का टुकड़ों में क्रय किया जाना।	Dropped	--
	02/2021 to 01/2022	03	5. Outstanding rent of Rs. 3.70 lakh from the firm/shops situated in the campus of University.	Dropped	--
			8. Temporary/Contingency	Dropped	--

			Advance pending for adjustment from long period Rs. 6997249/-		
			9. Record not produced/not maintained.	Dropped	
	Total	04			

Details of the Pending Para(s) of Inspection Reports with remarks and action taken by the University are as under:

Sl	Period	Total No of Paras	Details of the Para	Status	Remarks and Action taken
1	2	3	4	5	6
2	04/2011 to 3/2012	02	(2) Irregular Payment for Satellite Mapping.	Pending	The work was awarded to IIT, Kanpur. The matter will again be submitted before the next Audit for review.
			(6) Probable Loss of 7.33 lakh	Pending	The para will be placed before next Audit for reconsideration.
5	04/2015 to 04/2017	01	(3) The works withdrawn from HSCL.	Pending	Due to the award of the work to CPWD, the works was withdrawn from HSCL and there is no loss since all the documentation prepared by the HSCL has been utilized when the work was awarded to CPWD.
6	11/17 to 11/18	3	(1) Loss in TEM.	Pending	Under process.
			(2) Irregular purchase of equipment for Smart Class.	Pending	The purchase has been made through GEM Portal. The matter will be placed before next audit for reconsideration again.
			(3) Discrepancy in Stock Register of Liquid Nitrogen in SIC.	Pending	Action has been taken and total amount has been recovered.
7	12/2018 to 1/20	02	(1) Excess Payment of EPF and ECS Contribution to the firm amounting to Rs 50.61 Lakh	Pending	Action taken. Amount recovered and will be informed during next audit.
			(3) (a) to (d) Execution of	Pending	Under process.

			Purse Project		
8	02/2020 to 01/2021	10	(2) TPTA परिवहन भत्ता का अनियमित भुगतान	Pending	Action will be taken as per the orders of the Govt of India.
			(3) Irregular Appointment of Shri Santosh Sohgaura to the Post of Deputy Registrar	Pending	The matter will be placed before next audit.
			(4) फर्नीचर क्रय कार्य GEM से न किया जाना	Pending	The tender was floated on CPP Portal and accordingly purchase has been made. The matter will be placed before next audit for consideration.
			(6) उप–कुलसचिव को वेतन का अनियमित भुगतान (श्री नरेश जोशी)	Pending	Under process.
			(7) Award of advertisement work without open tender.	Pending	Advertisement work has been awarded on DAVP Rates. The matter will be placed before next audit for consideration.
			(8) Irregularities in acceptance of tender for laboratory chemical and Glassware.	Pending	The matter will be placed before next audit for consideration.
			(9) (a) to (f) Execution of Project under DBT (Dr Shivendra K Chaurasia, AP)	Pending	The matter will be placed before next audit for consideration.
			(10) (a) to (h) Implementation of Scheme of Community College	Pending	The matter will be placed before next audit for consideration.
			(13) भवनों के मरम्मत एव निष्पादन कार्य मे अनियमितता	Pending	The work has been taken up through empanelled contractor. The matter will be placed before next audit for consideration.
			(14) एच एस सी एल से कार्य कराया जाना	Pending	The work was awarded in 2011 as per GFR 2005. The matter will

					be placed before next audit for consideration.
9	02/2021 to 01/2022	06	1. Irregular Payment of remuneration/honorarium to University's teachers Rs. 158.95 Lakh.	Pending	The matter has been examined. The payment was made to the teachers for the setting up of question paper for examination such as Entrance and semester end and Evaluation/assessment of the exam paper and Practical/Viva-voce and invigilator for conducting exam. The rates of Remuneration have been approved by the Executive Council. Internal Audit of the University has made its objection on the matter that the rates of remuneration have not been approved from UGC. All the payments have been made on the rates approved by the Competent Officer/Authority. The matter will be placed before next audit for consideration.
			2. Due to non-utilization of Grant in prescribed time, loss to University as penal interest Rs. 9.47 Lakh.	Pending	The matter has been examined. The grant was sanctioned in FY 2007-2008 and has been refunded to the Ministry of Culture. The same will be placed before next audit for consideration
			3. In-ordinate delay in submission of Utilization Certificate to AICTE Rs. 14.70 lakh and other irregularities in expenditure statement.	Pending	The reply has been submitted to Audit and will be placed before next audit for consideration.
			4. Excess payment	Pending	The matter has been

			of remuneration to teacher under Remedial Coaching Scheme.		examined and reply has been submitted to the audit. The payment has been made as per Rules of the University. The matter will be placed before next audit for consideration.
			6. Construction/Development work remaining incomplete due to non-availability of fund Rs. 2468.23 lakh and other deficiencies.	Pending	The matter has been examined. The funds have been received from HEFA and HEFA has released the funds to CPWD. The matter may be placed before next audit.
			7. Irregular maintenance of Annual Performance Assessment Report (APAR) and inordinate delay in writing of APAR.	Pending	The matter has been examined. It will be ensured that proper APAR are maintained in future. The matter may be placed before next audit.
			9. Record not produced/not maintained.	Pending	All the records were submitted before the audit. All the records will be provided to next audit, if any.
	Total para	24			

Details of the Inspection Report from 02/2022 to 10/2022

S l	Period	Details of the Para	Status	Remarks and Action taken
1	2	4	5	6
	02/2022 to 10/2022	1. बिना अनुबंध किये आउटसोर्स सर्विस एजेन्सी को अनियमित भुगतान किया जाना राशि 12.49 करोड़ एवं अन्य अनियमिततायें	Pending	Advertisement was issued by University for outsourced agency. Extension has been approved by Competent Authority. Matter will be put up before audit.
		2. बिना संस्वीकृत पद के वर्षानुवर्ष निरन्तर संविदा कर्मचारियों की अनियमित नियुक्ति, अनियमित भुगतान राशि 122.95 लाख	Pending	The employees are working since long when the university was governed by MP State Gov. Rules. The matter may be placed before Next audit
		3. विश्वविद्यालय द्वारा कम्यूनिटी कॉलेज हेतु प्राप्त अनुदान के	Pending	The matter has been examined by the Community College

		उपयोग पश्चात् शेष बचत रही राशि को विश्वविद्यालय अनुदान अयोग को समर्पण न किया जाना । राशि 12.74 लाख, क्रय सामग्री पर निष्फल व्यय राशि 6.32 लाख तथा प्रशिक्षण स्कीम का उद्देश्य प्राप्त नहीं होने से निष्फल व्यय राशि 103.25 लाख तथा अन्य अनियमिततायें ।		keeping in view the extension of the scheme. The matter may be put up before audit.
		4. Irregular use of construction works without completion certificates. Amount Rs. 5240.80 Lakh.	Pending	Engineering Section has been instructed to prepare completion Certificate. Matter will be placed in next audit.
		5. केन्द्रीय लोक निर्माण विभाग द्वारा संपादित किये गये निर्माण कार्यों में शेष बचतों को विश्वविद्यालय द्वारा प्राप्त किये जाने के उपरांत विश्वविद्यालय अनुदान आयोग/शासन को वापिस न किया जाना । विश्वविद्यालय के लेखों में अवरूद्ध राशि 11.43 करोड़ ।	Pending	निर्माण कार्य चल रहे हैं, और निर्माण कार्यों हेतु राशि सीपीडब्ल्यूडी के मैनुअल के आलोक में डिपोजिट वर्क के अंतर्गत प्रदान की जाती है। अतः राशि को सीपीडब्ल्यूडी को देने की आवश्यकता होती है। अतः राशि वापिस नहीं की गयी है। ऑडिट को इस की सूचना दी गयी थी। पुनः इसके बारे में सूचित किया जायेगा।
		6. विश्वविद्यालय द्वारा केन्द्रीय लोक निर्माण विभाग द्वारा निर्माण कार्य संपादन (पूर्ण) किये जाने के उपरान्त शेष बची राशि वापस प्राप्त न करना । राशि 84.16 लाख ।	Pending	केन्द्रीय लोक निर्माण विभाग द्वारा निर्माण कार्य संपादन (पूर्ण) किये जाने के उपरान्त शेष बची राशि वापस प्राप्त की जा रही है। चूंकि कार्य चल रहे हैं और विकास कार्यों हेतु राशि की आवश्यकता होती है। समस्त जानकारियों को पुनः ऑडिट के समक्ष रखा जायेगा।
		7. विश्वविद्यालय द्वारा सामग्रियों का क्रय जैम पोर्टल के माध्यम से न कर खुले एवं स्थानीय बाजार से एक ही फर्म से टुकड़ों–टुकड़ों में अनियमित रूप से किया जाना । राशि रू. 18.12 लाख ।	Pending	विश्वविद्यालय द्वारा सामग्रियों का क्रय जैम पोर्टल के माध्यम से खरीदी कराया जाना सुनिश्चित कराया जा रहे हैं। आवश्यकतानुसार कार्यवाही की जाती है। समस्त जानकारियों को पुनः ऑडिट के समक्ष रखा जायेगा।
		8. अस्वीकृत क्रय सामग्री का अनियमित भुगतान कर विक्रेता को अनुचित लाभ पहुंचाना । राशि रू. 3.09 लाख ।	Pending	क्रय सामग्री का अनियमित भुगतान नही किया गया है।विभाग से Inspection Report गलत बन गयी थी, जिसे Revised कर दिया गया है। सभी तथ्य व जानकारियों को पुनः ऑडिट के समक्ष रखा जायेगा।
		9. विश्वविद्यालय द्वारा विभिन्न प्रयोजनों हेतु प्रदान किये गये अग्रिमों का समायोजन/बसूली नहीं किया जाना । राशि 25.02 लाख।	Pending	विभिन्न प्रयोजनों हेतु प्रदान किये गये अग्रिमों का समायोजन/बसूली की जा रही है। समस्त जानकारियों को पुनः ऑडिट के समक्ष रखा जायेगा।
		10. विश्वविद्यालय द्वारा दुकानों एवं अन्य संपत्तियों के अनुबंधों का नवीनीकरण अनुबंध नहीं किये जाने से विश्वविद्यालय एवं शासन को हानि । राशि 0.71 लाख एवं किराया वसूली हेतु लंबित राशि रूपये 2.39 लाख ।	Pending	विश्वविद्यालय द्वारा दुकानों एवं अन्य संपत्तियों के अनुबंधों का नवीनीकरण अनुबंध कराया जा रहा है। समस्त जानकारियों को पुनः ऑडिट के समक्ष रखा जायेगा।

		11. Consumption of medicine not ensure for amounting to Rs. 1.02 lakh due to Improper maintenance of Medicine stock registers.	Pending	Consumption of medicine and proper maintenance of Records is being insured. All the information will be submitted to audit.
		12. प्राप्त आय का लेखांकन बैंक के प्राप्ति पक्ष में कम पाया जाना । राशि 9000/- एवं अन्य अनियमिततायें ।	Pending	रीकन्साइलेशन को ठीक कर लिया गया है। जानकारी अगली ऑडिट को प्रस्तुत की जायेगी।
		13. रोकड़ बहियों का संधारण नहीं किया जाना एवं अन्य अनियमिततायें ।	Pending	रोकड़ बहियों का संधारण कम्प्यूटर पर किया जा रहा है। ऑडिट के समक्ष प्रस्तुत किया गय था। समस्त जानकारियों को पुनः ऑडिट के समक्ष रखा जायेगा।
		14. विभिन्न विभागों में विभिन्न प्रकार की स्थाई मदें अनुपयोगी/निष्प्रयोज्य सामग्री की नीलामी/अपलेखन नहीं किया जाना । मूल्य 51.49 लाख ।	Pending	विभिन्न विभागों में विभिन्न प्रकार की स्थाई मदें अनुपयोगी/निष्प्रयोज्य सामग्री की नीलामी/अपलेखन कराया जा रहा है। समस्त जानकारियों को पुनः ऑडिट के समक्ष रखा जायेगा।
		15. Non maintenance of Stock Registrars in prescribed format.	Pending	Stock Registrars are being prepared in prescribed format and will be submitted before next audit.
		16. Physical Verification of Library books not conducted since 2012.	Pending	Physical Verification of Library books is being conducted and will be submitted before next audit.
		17. अस्थाई अग्रिमों को बिना कार्य किये विलम्ब से वापस करने पर दण्डिक ब्याज (Panel Interest) वसूल नहीं किया जाना राशि 9600/-	Pending	अस्थाई अग्रिमों को बिना कार्य किये विलम्ब से वापस करने पर दण्डिक ब्याज (Panel Interest) वसूल कराया जा रहा है। समस्त जानकारियों को पुनः ऑडिट के समक्ष रखा जायेगा।
		18. सेवा पुस्तिकाओं के संधारण में पायी गई कमियाँ ।	Pending	सेवा पुस्तिकाओं का संधारण ठीक कराया जा रहा है।समस्त जानकारियों को पुनः ऑडिट के समक्ष रखा जायेगा।
		19. रोकड़ एवं भंडार प्रभारियों से प्रतिभूति की राशि जमा न कराया जाना ।	Pending	रोकड़ एवं भंडार प्रभारियों से प्रतिभूति की राशि जमा नहीं करायी गयी है, क्योंकि इन सबके पास अतिरिक्त कार्य है। समस्त जानकारियों को पुनः ऑडिट के समक्ष रखा जायेगा।
		20. Non production of Records.	Pending	Records will be submitted to next audit.

RESOLUTION:

The Finance Committee noted the information expressing its satisfaction on the actions taken and further resolved that necessary measures be taken to settle the pending para(s) as per the Govt. of India norms and place before the Executive Council for information.

FC:23:23:13 Details of the Backlog Vacancies:

As per the instruction given in DO No. 33-2/2021-TS-III (Pt.I) dated 24 August 2021 of the Ministry of Education, Department of Higher Education, the details of the Backlog Vacancies are as under:

anshr

Teaching (as informed by DOFA on 25/01/2025)

Sl	Name of the Post	No of Backlog SC Teaching positions			No of Backlog ST Teaching positions		
		Identified	Filled	Unfilled	Identified	Filled	Unfilled
1	Professor	08	03	05	04	00	04
2	Associate Professor	15	03	12	07	00	07
3	Assistant Professor	36	34	02	18	04	14
	Total	59	39	21	29	04	25

Sl	Name of the Post	No of Backlog OBC Teaching positions			No of Backlog PWD Teaching positions		
		Identified	Filled	Unfilled	Identified	Filled	Unfilled
1	Professor	15	01	14	02	00	02
2	Associate Professor	28	02	26	04	01	03
3	Assistant Professor	65	34	31	08	02	06
	Total	108	37	71	14	03	11

Assistant Professor Contractual Basis: 08 (243+8 = 251)

Sl	Name of the Post	No of Backlog SC Teaching positions			No of Backlog ST Teaching positions			No of Backlog ST Teaching positions		
		Identified	Filled	Unfilled	Identified	Filled	Unfilled	Identified	Filled	Unfilled
1	Assistant Professor	01	01	00	00	00	00	02	02	00
	Total	01	01	00	00	00	00	02	02	00

Non-Teaching (as on 01/01/2024 information provided by Establishment Section dated 24/01/2024)

Sl	Cadre	No. of Backlog SC			No. of Backlog ST		
		Identified	Filled	Unfilled	Identified	Filled	Unfilled
1	Gr A	0	0	0	0	0	0
2	Gr B	0	0	0	0	0	0
3	Gr C	0	0	0	0	0	0
	Total	0	0	0	0	0	0

Sl	Cadre	No. of Backlog OBC			No. of Backlog PWD		
		Identified	Filled	Unfilled	Identified	Filled	Unfilled
1	Gr A	0	0	0	0	0	0
2	Gr B	0	0	0	0	0	0
3	Gr C	0	0	0	0	0	0
	Total	0	0	0	0	0	0

Advertisement published on 04/02/2023:

No of vacancies advertised for SC/ST & OBC		
SC	ST	OBC
14	08	32

It is pertinent to mention that university has advertised the post of Professor, Associate Professor(s). Appointments are being made. Non-Teaching positions have also been advertised.

RESOLUTION:

The Finance Committee noted the information and advised to fill the vacant positions at the earliest. Further, resolved to place before Executive Council for Information.

Any Other Matter with the Permission of Chair:

FC:23:23:14 **To incur the expenditure on composition and recording of the university's 'KULGEET'**

For the composition and recording of the university's 'KULGEET', a committee was constituted and committee recommended a tentative cost of composition and recording around Rs 1.50 Lakh + applicable taxes.

The proposal is placed before the Finance Committee with the request for information and its recommendation to the Executive Council for approval.

RESOLUTION:

The Finance Committee resolved to recommend to the Executive Council for approval of same within allocated budget of up to Rs 1.00 lakh + GST.

The meeting ended with a vote of thanks to the Chair.

8/2/24

Secretary, Finance Committee
Dr Harisingh Gour VV, Sagar, MP

Finance