

AGREEMENT

This agreement is signed between the two parties as mentioned below:

The First Party : Registrar, Dr. Harisingh Gour Vishwavidyalaya (A Central University). Sagar, M.P., on behalf of Jawaharlal Nehru Central Library and other Libraries of the Universities. The First Party has registered office at Central office, University Campus, Dr. Harisingh Gour Vishwavidyalaya, Sagar, M.P. 470003, India Ph. (07582) 265226.

The Second Party: M/s.
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.....
Ph: () Mob.
e-mail :

- (A) This Agreement is for supply of books related to higher learning to the Central Library and other libraries of Dr. Harisingh Gour Vishwavidyalaya, Sagar, M.P. (hereinafter referred as the First Party).
- (B) The supplier shall be an Empaneled Vendor, as selected and notified by the University Via notification posted on Website www.dhsgsu.edu.in who shall render services (hereinafter referred as the Second Party).
- (C) The Agreement shall remain valid for the financial year 2025-26 & 2026-27.
- (D) The terms and conditions of Agreement are:
 - (1) The Second Party would provide a prescribed discount on every purchase order, received, of whatsoever amount, except on Government publications and supply F.O.R. Sagar
 - (2) The Second Party would provide a Performance Security Deposit Amount of Rs. 2.00.000 (Two Lakhs only) with no claim of interest, to the First Party, refundable, when the tenure of Agreement is over.
 - (3) The Second Party shall produce actual price proof and declaration on every bill that :-
 - (a) the actual prices of publication have been claimed, without any packaging, loading, unloading handling /postage charges.
 - (b) Supplied books /publications are not defective or damaged books or missing pages and if found so, they have to be taken back, even after the Stamped/ Accessioned or both at own cost.
 - (4) The First Party will not accept any book that is pirated or hard-bound (in case of availability of paperback) photocopy of original book.
 - (5) Invoice(s)/bill(s) of the Second Party should be in triplicate. Revenue stamp should be affixed with original bill (if above Rs. 5000.00) duly signed by the authorized signatory.
 - (6) Any supplier found to have cheated by supplying old and remaindered books and defaulted in supplying books on time without reasonable grounds, will be liable for blacklisting. Delay in supply would lead to the cancellation of order automatically. The First Party would reserve right to cancel either the entire order or a part thereof without any notice /reminder.
 - (7) In case of cheating by charging more than actual Publisher's price, denial of services, use of mal-practices, imposition of conditions. The Second party can be punished by blacklisting /seizing the Performance Security Deposit or both.

- (8) Only latest and economical edition. Indian edition, paperback editions are to be supplied (unless otherwise specified) by the Registered Post/Registered Parcel/messenger-by-hand at own cost.
- (9) The supply of books against the purchase order received by the Second Party shall be as under:-
 - (a) Indian Books : Within 30 days
 - (b) Foreign Books : Within 45 days
- (10) The decision of the First Party regarding all matters of procurement and supply shall be final and binding.
- (11) The Second Party, if remain inactive on matter pertaining to procurement /supply for a long duration (as decided by The First Party) may be excluded from the panel of vendors for remaining empanelled period and onward also.
- (12) The Second Party shall charge only the Reserve Bank of India (RBI) conversion rate of foreign currencies applicable on the date of billing and its copy to be enclosed with invoice /bill.
- (13) In case of Indian /foreign books where prices are not printed (not available), an authentic document (price proof, etc.) will be required for verification and support.
- (14) In case of unsupplied title of book(s), a certificate of non-availability of the title of book(s) in the market from publisher /Distributor /Stockiest of Publisher should be enclosed /produced within a week.
- (15) The Second Party will not put (or impose) any pre-condition /post-condition before, during or after procurement and supply process, otherwise it may be blacklisted by the First Party.
- (16) Upon furnishing incomplete or wrong information in the bill /Invoice /price proof /Tax-Registration No./PAN/Membership and Association Form, the Second Party may be debarred /blacklisted from empanelment list.
- (17) If services are found unsatisfactory or terms & conditions as stated in the agreement are violated, the First Party may deduct a reasonable amount from the Performance Security Deposit or may seize the entire amount, as the case may be, by issuing a notice to the Second Party.
- (18) In case of dispute between the two parties, the decision of Competent Authority of the University shall be final, mandatory and binding on both parties.
- (19) Any Legal dispute that may arise during the period shall be subject to the jurisdiction of Sagar District Court only.
- (20) The agreement will be valid from the date of signature of the Second Party.

..... (sd/)

(The First Party)
Name of Signatory

Witnesses of First Party

(1) Name

Signature

(1) Name

Signature

..... (sd/)

(The Second Party)
Name of Signatory

Witnesses of Second Party

(1) Name

Signature

(1) Name

Signature



Date	: 18 Jul 2025
Account Number	: 00000010186725260
Description	: CA-SURABHI-PUB OTH-ALL-INR
Name	: REGISTRAR, DR HARI SINGH GOUR V V RECURRING 31
Currency	: INR
Corporate Address	UTD SAGAR SAGAR MADHYA PRADESH-470002
Branch	: SAUGOR UNIVERSITY(01143)
Rate of Interest (% p.a.)	: 0.0%
IFS Code	: SBIN0001143