



डॉ. हरीसिंह गौर विश्वविद्यालय, सागर (म.प्र.)
(केन्द्रीय विश्वविद्यालय)
DR. HARISINGH GOUR VISHWAVIDYALAYA, SAGAR (M.P.)
(A Central University)

No./R/Comm./2026/748

28 January 2026

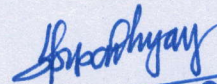
CIRCULAR

Sub: Adoption of UGC Office Memorandum on TA and Sitting Fee and Clarification on Admissibility of Joining Time.

This is to inform all concerned that the Executive Council of the Vishwavidyalaya, in its 41st Meeting held on 15-01-2026, has resolved to adopt the following Office Memorandum on TA and Sitting Fee and Clarification on Admissibility of Joining Time issued by the University Grants Commission (UGC):

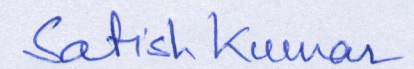
Sl. No.	Details of OM and Clarification	Brief Contents
1.	OM F.No.21-1/2015(FD-1/B)/70057 dated 01 st Nov. 2024	TA and Sitting Fee Payable to Official and Non-official Members and Experts: 1. Sitting Fee (Physical as well as Virtual Meetings): (i) Rs.5,000/- per day for one session/meeting and Rs.8,000/- per day for more than one session/meeting. (ii) Rs.10,000/- per day for experts from abroad. (iii) External Members of EC, FC & AC would also be entitled for sitting fee @ Rs.10,000/- per day on the date of Meeting. (iv) Payment of Sitting fee would be subject to TDS at applicable rates. 2. Travelling Allowance and Daily Allowance of Outstation Member/Experts. As per the details mentioned in the OM.
2.	Letter F.No.56-9/2017(CU)pt. file/104513 dated 23 rd Dec. 2025	Clarification on admissibility of joining time for Faculty Members who joined Dr. Harisingh Gour Vishwavidyalaya after having been relieved/completed technical formalities from any other Central Universities/ State Universities/ Autonomous Bodies, as per instruction of the Govt. of India as guidance, subject to consistency with the Act/Statutes and principles of administrative law.

2. All concerned are requested to take note of the above mentioned OM and Clarification of UGC and comply with them accordingly.


Registrar 28/01/2026

Copy to:-

1. All Deans, and Directors.
2. All HoDs.
3. Finance Officer (I/c).
4. Internal Audit Officer (I/c)
5. All Officers.
6. AR (F&A),
7. (I/c) IT Cell – for uploading it on the University Website.
8. PA to Registrar.
9. PA to VC - for information of Hon'ble VC please.
10. Guard File.


Deputy Registrar (Comm.)

EC-XLI-(II)-(x): Entering into an MoU between National Law University, Delhi, and Dr. Harisingh Gour Vishwavidyalaya, Sagar, and also between Rani Avantibai Lodhi Vishwavidyalaya, Sagar, and Dr. Harisingh Gour Vishwavidyalaya.

It is informed to the Council that Dr. Harisingh Gour Vishwavidyalaya, Sagar, entered into an MoU on 24-10-2025 with National Law University, Delhi, and on 08-10-2025 with Rani Avantibai Lodhi Vishwavidyalaya, Sagar, for the following broad objectives:

- Develop synergistic collaborations in a resource-sharing and knowledge-sharing environment in various areas of science and technology or humanities and law.
- Develop academic and research programs and share expertise in training and other academic activities through joint organization of events, joint guidance of students as per university rules, exchange of faculty & students and internship, etc.
- Develop research programs for funding by internal, national and international agencies.
- Design and develop outreach activities and programs for various mutually identified goals of both the Institutes.
- Develop collaborations in laboratories and equipment sharing as well as publications, patents, internship (if any).

Resolution: The Council resolved to ratify the action taken by the Vishwavidyalaya under the captioned agenda. The Council appreciated the initiative taken by the University.

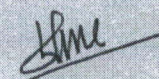
EC-XLI-(III): ITEMS FOR ADOPTION

EC-XLI-(III)-(i): Adoption of Clarification on admissibility of joining time for Faculty Members who joined Dr. Harisingh Gour Vishwavidyalaya after having been relieved/completed technical formalities from any other Central Universities/ State Universities/Autonomous Bodies.

The UGC vide its D.O. letter F.No.56-9/2017(CU)pt. file/104513 dated 23rd December 2025 has conveyed that the admissibility of joining time for Faculty Members who joined Dr. Harisingh Gour Vishwavidyalaya after having been relieved/completed technical formalities from any other Central Universities/ State Universities/ Autonomous Bodies, is not defined in the UGC Regulations, 2018. The matter may be governed by the recruitment/service rules of the respective university and/or relevant provisions of Statutes/Ordinances. However, in residual matters not covered by the Statutes/Ordinances, the University may follow instructions of the Government of India as guidance, subject to consistency with the Act/Statutes and principles of administrative law.

Resolution: The Council after due deliberations resolved to adopt the UGC letter under the captioned agenda.

(Action: DoFA)



**EC-XLI-(III)- TA and Sitting Fee payable to official and non-official Members/Experts.
(ii):**

The UGC, New Delhi, has, in supersession of all previous Office Memorandums of the subject, modified rules for TA and sitting fee payable to official and non-official Members/Experts vide its O.M.F.No.21-1/2015(FD-1/B)/70057 dated 01st Nov. 2024. It is further proposed that the sitting fee for the External Members of EC, FC, and AC of the Vishwavidyalaya would be the same as contained in clause-1(iii) of the said O.M. for the Commission Members.

Resolution: The Council, after due deliberations, resolved to adopt the O.M. of the UGC mentioned under the captioned agenda for TA and Sitting Fee payable to official and non-official Members/Experts, External Members of the EC, FC & AC of the Vishwavidyalaya.

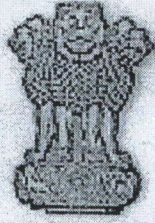
(Action: F.O., DoFA & AR [Estt.])

EC-XLI-(IV): ITEMS FOR CONSIDERATION

EC-XLI-(IV)- (i): To consider the Report of the Committee constituted to verify each case individually in light of the orders passed by the Hon'ble High Court of M.P. in WP No.1683/2017, Dr. Vandana Rajoria Vs. Dr. Harisingh Gour Vishwavidyalaya, Sagar (M.P.) and others, along with connected Writ Petitions, affirmed by the Hon'ble Supreme Court of India vide order dated 22-04-2025 in SLP No.2163/2019.

It is informed to the Council that the issue of eligibility of 10 Assistant Professors was placed in the 40th Meeting of the EC held on 27 June 2025 to consider in light of UGC Regulations published on 11-07-2016 and in compliance with the order dated 16-08-2018 passed by the Hon'ble High Court of M.P. at Jabalpur in WP No.1683/ 2017, Dr. Vandana Rajoria Vs. Dr. Harisingh Gour Vishwavidyalaya and Others, along with connected Writ Petitions, affirmed by the Hon'ble Supreme Court of India vide order dated 22-04-2025 in SLP No.2163/2019. The EC after due deliberations resolved that a Committee be constituted to verify each case individually in light of orders passed by the Hon'ble High Court of M.P. and the report of the Committee be put in the next meeting of the EC for consideration. In pursuance thereof, the Competent Authority of the Vishwavidyalaya constituted a Committee vide Office Order No./DoFA/2025/523 dated 08 July 2025. The Committee so constituted examined the papers presented before it, checked the five-point certificates in respect of Ph.D. Degree of the following 10 Faculty Members:

Sl. No.	Name of the Candidates	Academic Qualification	Department	Date of Appointment	Details of five-point Certificate in respect of Ph.D. Degree
1.	Dr. Vandana Rajoriya	Ph.D. in year 2009 from Dr. H.S. Gour Vishwavidyalaya, Sagar	English	28/05/2013	No.DoAA/Ph.D. Cert./2024/ 587 dated 09/04/2024 issued by Director Academic Affairs, DHSGVV
2.	Dr. Anita Kumari	Ph.D. in year 2008 from BHU, Varanasi	Commerce	28/05/2013	No.RAC/RES/2017/Certificate dated 20/01/2017 issued by Assistant Registrar (Academics) BHU Varanasi
3.	Dr. Bhawna Rewadikar	Ph.D. in year 2004 from Vikram	Commerce	30/05/2013	No.Academic/Ph.D./2017/741 dated 07/04/2017 issued by

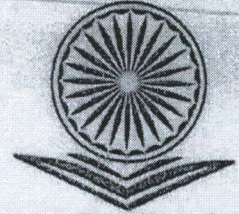


सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग
University Grants Commission
शिक्षा मंत्रालय, भारत सरकार
(Ministry of Education, Govt. of India)

बहादुरशाह जफर मार्ग नई दिल्ली -110002
Bahadurshah Zafar Marg, New Delhi-110002
Phone : 011-23604404/23604140/23604423

ANNEXURE - 13



ज्ञान-विज्ञान विमुक्तये

By E-mail

No.F. 56-9/2017(CU)pt. file /104513

December, 2025

The Registrar,
Dr. H.S. Gour Vishwavidyalaya,
Sagar (Madhya Pradesh)

23 DEC 2025

Sub: Clarification on admissibility of joining time for Faculty Members who joined Dr. Harisingh Gour Vishwavidyalaya after having been relieved/completed technical formalities from any other Central Universities/State Universities/Autonomous Bodies-reg.

Sir,

With reference to your letter No. R/DoFA/2025/768 dated 30.09.2025 on the subject mentioned above, I am directed to convey that the admissibility of joining time for those teachers who have joined the university after having been relieved/completed technical formalities from other Central Universities/State Universities/Autonomous Bodies, is not defined in the UGC Regulations, 2018. The matter may be governed by the recruitment/service rules of the respective university and/or relevant provisions of Statutes/Ordinances. However, in residual matters not covered by the Statutes/Ordinances, the University may follow instructions of the Government of India as guidance, subject to consistency with the Act/statutes and principles of administrative law.

Yours faithfully,

(Er. (Mrs.) Anju Mohan Galhotra)
Under Secretary



विश्वविद्यालय अनुदान आयोग
University Grants Commission
मानव संसाधन विकास मंत्रालय, भारत सरकार
(Ministry of Human Resource Development, Govt. of India)
बहादुरशाह जफर मार्ग, नई दिल्ली - 110 002
Bahadurshah Zafar Marg, New Delhi-110 002
Phone : 011-23406302



F.No.21-1/2015(FD-1/B)/70057

1st November, 2024**OFFICE MEMORANDUM**

SUBJECT: TA AND SITTING FEE PAYABLE TO OFFICIAL AND NON-OFFICIAL MEMBERS/EXPERTS.

In supersession of UGC's all previous Office Memorandums on the subject, the modified rules for TA and Sitting Fee payable to the official and non-official members/experts will be as under: -

The categories of Official and Non-Official Members are as follows: -

Serving (State/Central) Government servants, Semi Government/Autonomous Bodies, Employees paid from the Consolidated Fund of India or through Grants-in-aid are treated as **Official Members**.

All others including retired Government Servants and retired/ex-member of the University Grants Commission or Statutory Bodies viz. Universities, Institutions, Councils, Boards and Societies etc. are to be treated as **Non-Official Members**.

1. SITTING FEE (Physical as well as Virtual meetings)

- (i) Rs.5,000/- per day for one session/meeting and Rs.8000/- per day for more than one session/meeting.
- (ii) Rs.10,000/- per day for experts from abroad.
- (iii) Commission Members would also be entitled for sitting fee @ Rs.10,000/- per day on the date of Commission Meetings.
- (iv) Payment of Sitting Fee would be subject to TDS at applicable rates.

2. TRAVELLING ALLOWANCE

Outstation Members/Experts:

- (i) **Travel by Air:** The members (officials as well as non-official) will be entitled to travel by air as per entitlement in service or before retirement as the case may be. Non-entitled members will be entitled for journey by air, on specific prior approval of Chairman. The members/experts entitled to travel by air may travel by public helicopter in case place is not connected by air. However, hiring of charter helicopter, will not be permissible.

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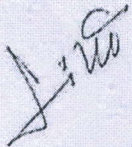
- (ii) **Travel by Train:** The members/experts will be entitled to travel by all trains including Rajdhani Express/Shatabdi Express as per the entitlement in service or before retirement.

NOTE:

- (a) Air tickets will mandatorily be arranged by the UGC, Travel Desk whereas train tickets would have to be arranged by the experts.
- (b) The cancellation charges/ticket re-scheduling charges shall also be reimbursable in case of cancellation or postponement of meeting by the UGC [For Sl. No.2. (i) & (ii)]. The specific approval for the same would be required for claiming such amount.
- (iii) The outstation members/experts for intercity travel from the place of residence/Office to the place of meeting and back or in between the places of residence and meeting place & back (located not more than 350 kms. Each side) may travel either by their own vehicle or by taxi. Documentary evidence of journey performed by Own vehicle will have to be submitted. In case of hired taxi receipt is to be produced, road mileage @ Rs.25/- per k.m. or amount actually paid whichever is less will be allowed for such journeys on point-to-point basis. In case of journey undertaken in NER, road mileage would be enhanced by 20% subject to actual expenditure. No night halting or driver allowance will be allowed. If the particular route(s) have toll plazas, the taxi/car claim will be admitted only if it is supported with the receipts of toll taxes or inter-state entry tax. The toll taxes/entry tax etc.. will additionally be reimbursed in such cases.
- If the distance is more than 350 kms (each side), either the road mileage will be restricted to 350 kms or to the fare of train as per entitlement or AC bus as available on that particular route (as per the option of expert).
- (iv) The local taxi fare at State Transport Authority (STA) rates applicable in the State from residence/office to Airport/Railway Station/Bus Stand and from Place of meeting to Airport/Railway Station/Bus Stand is payable. Where there are no rates notified by State Transport Authority, the Taxi or Own Car Fare @ Rs.25/- per km shall be reimbursable. The re-imbursement of pre-paid or post-paid taxi fare (including toll taxes) on point-to-point basis will be allowed on actual basis on production of receipt. Taxi fare for full day will not be reimbursed.
- (v) The night charges @ 25% will additionally be allowed if starting the journey by road/by own car or taxi between 11:00 p.m. to 5:00 a.m. [For Sl.No.2. (iv)].

Local Experts:

Local Experts will be reimbursed taxi or own vehicle charges @ Rs.25/- per km from residence/office to the place of meeting & back on point-to-point basis. Taxi for full day will not be allowed for reimbursement (excluding commission members).



3. DAILY ALLOWANCE

(i) Outstation Members/Experts:

Following rates of Food & Lodging etc. will be applicable to the Experts: -

Sl. No.	Classification	Rate per day for Food (Rs.)	Rate per day of Lodging (Rs.)
Effective from 9.10.2024			
1.	Experts working/retired in G.P or AGP Rs.10,000/- or Pay Level 14 and above.	1,500/-	9,375+Taxes
2.	Experts in GP or AGP of Rs.7,600/- and above but less than Rs.10,000/- or Pay Level 12,13 & 13A.	1,250/-	5,625+Taxes
3.	Experts in GP or AGP of Rs.5,400/- but less than Rs.7,600/- or in Pay Level 9 to 11.	1,125/-	2,813+Taxes
4.	Experts in GP or AGP less than Rs.5,400/- or below Pay Level 9.	1,000/-	938+Taxes

1. Lodging charges are admissible subject to actual on production of receipts.
2. Food charges will be reimbursed on self-certification.
3. No Lodging charges will be paid if self-arrangement is made.

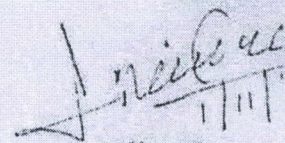
(ii) Local Members/Experts:

No boarding & lodging charges are payable to Local Member/Experts.

4. General Conditions

1. Permanent Account Number (PAN) allotted by the Income Tax Authorities has to be indicated by the member/expert invariably while filling up the Bill. Payment will be made through E-mode in the bank accounts of members mandatorily. Hence, Experts are required to attach a copy of cancelled cheque leaf with their claims.
2. UGC Officers/Officials will be covered under FR/SRs (TA) Rules. Hence, these orders would not be applicable to them.

This issues with the approval of Chairman, UGC.


(Jitendra)

Deputy Secretary (Fin.)

- (i) PS to Chairman, UGC/PS to Vice Chairman, UGC
- (ii) PS to Secretary, UGC, PS to Financial Advisor, UGC/PS to JS (Admin/ Meeting Cell.), UGC.
- (iii) All Bureau Heads, UGC.
- (iv) All Dy. Secretaries, UGC/Under Secretaries, UGC/Education Officers, UGC.
- (v) All Sections, UGC.
- (vi) UGC e-office portal for upload in UGC E-office portal.