

SECTION 4(1)(B)(I)
PARTICULARS OF ORGANIZATION, FUNCTIONS AND DUTIES

ORGANIZATION STRUCTURE

 University Overview

The university is valued as A+ Grade by The National Accreditation Council (NAAC—an apex body of UGC meant for academic audit and standards). The University has 36 teaching departments under 11 schools and 19 affiliated colleges covering various districts of Madhya Pradesh.

 Organization Structure:

According to Organization Structure chart (as shown below) of Dr. Hari Singh Gour University Administration, the Executive Council is the supreme governing body of the university administration. The Vice-Chancellor is the Chairman of the Executive Council and the academic and administrative principal officer of the university. The university administration is broadly divided in two divisions.

 Administration Examination

The division dealing with the administration is headed by the Registrar (Administration) and the Examination division is headed by the Registrar (Examination). The divisions are further divided into different sections and sub-sections divided into different administrative cells. The sections of the university administration are head by the Deputy Registrars as the controlling manager and Assistant Registrars as the line managers. The Section Officers/Superintendents are operational supervisors. The different administrative Sections are supported by the ministerial staff/Office Assistant to discharge the routine duties.

 Administration Division:

The administrative division consists of the following four sections.

1. Establishment Section
2. General Administration
3. Development
4. Finance

For smooth functioning of university administration, there are four Deputy Registrars, three Assistant Registrars, 24 Section officers/Superintendents and several ministerial staff engaged in the different sections/cells of the administrative division. The total staff strength sanctioned in the administrative division is 349.

1. Establishment Section: The section deals with the matters relating to personnel administration which includes selection and recruitment, training and re-training and maintains of leave account of the university teachers, officers and employees. The Deputy Registrar (Establishment) is the head of this section.
2. General Administration Section: This section deals with matters relating to academic affairs which include syllabus, research registration, annual report, equivalency, general teaching schedule, college affiliation and course recognition. The Deputy Registrar (General Administration) is the head of this section.
3. Development Section: The Development section is the backbone of the university administration with respect to support research activities and formulate development plans of the university. It also deals with the matters of quality assessment. The Deputy Registrar (Development) is the head of this section.

4. Finance Section: This section performs the duties of accounting, preparation of the budget, Salary, PF, Pension, receipts and payments, etc. The Finance Officer is the head of the financial affairs of the university.

Examination Division

The main function of this division is to conduct the examinations of the university and declare the results in a given time frame and maintain the confidentiality of the examination affairs. The administrative division consists of the following sections.

- Examination General
- Examination Confidential

Under the control of the Registrar (Examination), there are two Deputy Registrar, three Assistant Registrars, and 4 Section officers and 5 Superintendents along with a number of engaged in the above two sections of the examination division. The total staff strength sanctioned in the examination division is 76.

Examination General Section: This section is responsible for preparing the groundwork for university examination work, the conduct of examination, declaration of time table, declaration of result, preparations of merit list, gold medal, co-ordination between examination centre and examination section, maintenance of examination accounts, payment of examiner remuneration bills, dispatch of mail and maintenance of examination records. The Deputy Registrar (General) is the head of this section.

Examination Confidential Section: The section has two cells 1. Examination confidential 2. Revaluation. The Confidential cell is responsible for moderation, question paper management, answer sheet, control of UFM, provide necessary assistance to the examination committees; declares timely and error-free results etc. The revaluation cell is responsible for the revaluation of answer sheets and the declaration of results. The Deputy Registrar (Examination Confidential) is the head of this section.

AFFILIATED COLLEGES:

(Web Link: <https://dhsgsu.edu.in/index.php/en/about-us/affiliated-college>)

Dr. Harisingh Gour Vishwavidyalaya has a network of affiliated colleges functioning under its academic and administrative supervision. The administration and coordination of these colleges are managed through the College Development Council (CDC), which serves as the nodal body for matters relating to affiliation.

The DCDC is responsible for facilitating admissions in affiliated colleges, processing continuation of affiliation through prescribed procedures, including fee-related formalities, and addressing other administrative matters concerning affiliated institutions. The Council is supported by designated officials and staff for effective coordination.

The University has approximately 17 affiliated colleges located in districts such as Sagar, Damoh, and Chhindwara. These institutions offer a range of academic programmes across disciplines, including undergraduate and postgraduate courses such as B.A., B.Com., B.Sc., B.Ed., LL.B., B.A. LL.B., M.A., and M.Sc., among others.

The affiliated colleges operate within the framework prescribed by the University, ensuring alignment with its academic and administrative requirements.

Officer Incharge: Prof. Netra Pal Singh, (Director) College Development Council

- Contact No.: 9456482271
- Email Id: dcdc@dhsgsu.edu.in; netrapal.s@dhsgsu.edu.in

 List of Affiliated Colleges:

Sr. No.	College Name	Year of Estd.	Contact Telephone & Mobile Number	College Email	College Website
1	Thakur Feran Singh Arts & Commerce College, Shahpur, Sagar	2001	07582-282248, 282238, 9425424932, 8965069395	tfsc2001@rediffmail.com	www.tfscs.in
2	Pt.Bhagirath Bilgaiyan Memorial Technology & Professional Takshshila College, Bina, Sagar	2002	07580-224520, 9425452422	bbmcollegebina@gmail.com	bbmcollegebina.org.in
3	Pt. BrijKishore Pateria College, Malthone, Sagar	2002	07581-271404, 9425693644	bkp.ashish@gmail.com	bkpcollege.com
4	Sunderlal Shrivastava Memorial Education College, Rajakhedi, Sagar	2006	07582-231351, 9893901567	shrivastavajay91@gmail.com	www.slscollegesagar.org
5	B.T. Institute of Excellence, Makronia, Sagar	2008-09	07582-262061, 9926459169	btie_sagar@rediffmail.com	btie.in
6	Rajeev Lochanacharya College, Khurai, Sagar	2008-09	07581-241318, 9752258627, 8719091801	rlmkhuraimp@gmail.com	www.rlmcollege.com
7	Omshree Mahavidyalaya, Sagar	2008-09	07582-238895, 7000360345	omshreebed@gmail.com	omshree mahavidyalaya.org
8	Aricent College of Education, Bina, Sagar	2008-09	07580-223107, 7000757327, 7000647362	aricentcollegebina@gmail.com	www.aricentcollegebina.com

9	Times College of Education, Damoh	2005-06	07512-221374, 9425434832	timescompu@rediffmail.com	www.timescollege-damoh.com
10	Bhundelkhand Career College, Hatta, Damoh	2008-09	8109233212, 9179188011	bundelkhand-careercollege@gmail.com	www.Bundelkhandcollege.org
11	Times College, Choupra Khurd, Damoh	2008-09	07512-221384, 9425434832, 9589049722	timescompu@rediffmail.com	timescollege-damoh.com
12	Balaji College, Nowgong, Chhatarpur	2006	07685-255619, 8120928301, 9434246351	balajicollege.100@gmail.com	www.balajicollegenowgong.com
13	Satpura Law College, Chhindwara	1962	07162-223147, 7974393543, 9479531060	smvlaw62@gmail.com	www.satpuralawcollege.org
14	Satpura College of Information & Bio-Technology, Sausar (Pipla) Chhindwara	2002	07165-221174, 9301643906, 9424325693	scibtsausar@gmail.com	
15	Atas College of Management & Technology, Pandhurna	2002	07164-220648, 9993455698, 9584793740	atashcollege@rediffmail.com	www.atashcollege.org
16	Little Step Science & Technology College, Borgaon, Sausar, Chhindwara	2008-09	9713666523, 9425511425	littlestepcollege16@gmail.com, anilkhandorkar@gmail.com	www.littlestepcollege.com
17	Vidya Devi Shukla College, Junnardeo, Chhindwara	2008-09	07160-230123, 9926985295, 6262152152	vdsm.jno@gmail.com	www.vds-medujno.com

List of Courses Conducted in Affiliated Colleges

- B.A.
- B.Com.
- B.Sc.
- B.C.A.
- B.B.A. (Honrs)
- B.Ed.
- B.A.B.Ed.
- LL.B.
- B.A. LL.B.
- M.A. (Hindi, Political Science, Economics & Sociology)
- M.Com.
- M.Sc. (Botany, Chemistry, Mathematics, Biotechnology & Microbiology)
- M.Ed.
- M.C.M.
- P.G.D.C.A.

COMMUNITY COLLEGE (NATIONAL SKILL QUALIFICATION FRAMEWORK)

(Web Link: <https://dhsgsu.edu.in/index.php/en/about-the-community-college>)

Dr Harisingh Gour Vishwavidyalaya, Sagar strongly believes in the all-round development of the community. The establishment of Community College is a significant stepping stone towards realizing students' aspirations. It opens the doors for specialized knowledge and a wider spectrum of careers and gives opportunities to enhance the skills of the learners.

The courses undertaken by Community College such as Retail Management, Fashion Designing & Technology, Mushroom Cultivation & Processing, Organic Farming, Tourism, etc. during the last 5 years have changed the mindset of the students and now they are motivated to turn towards self-entrepreneurship. The college provides pathways to the students that assist in making their dreams a reality.

Skill enhancement bestows upon students opportunities and knowledge to develop and strengthen vital skills that are prerequisites for gaining, maintaining, and building one's career in a chosen area. The commencement of the one-year Diploma course in Mushroom Cultivation and Processing in 2015, supported by the University Grants Commission, has been a significant step forward in improving the livelihoods of the rural community of the Bundelkhand region and continuing their interest in skill development. Currently, 19 courses are being offered by this division of the university.

Administrative and Academic Structure of Community College

- Prof. (Dr.) Yashwant Singh Thakur, Principal/Hon'ble Vice Chancellor (Offg)
- Prof. Sushil Kumar Kashaw, Nodal Officer, Community College

Email: sushilkashaw@gmail.com

Course Coordinators

- Prof. Sushil K. Kashaw, Department of Pharmaceutical Sciences
- Prof. Shweta Yadav, Department of Zoology
- Prof. Deepak Vyas, Department of Botany
- Prof. Ratnesh Das, Department of Chemistry
- Dr. Gyanesh Kumar Tiwari, Department of Psychology

- Dr. Kiran Arya, Department of Sanskrit
- Dr. Vandan Rajoriya, Department of English
- Dr. Shalini Choithrani, Department of Commerce
- Dr. Pankaj Singh, Department of History
- Dr. Neeraj Upadhyay, Department of Chemistry
- Dr. Gautam Prasad, Department of Commerce
- Dr. Babita Yadav, Department of Business Management
- Dr. Sanjay Sharma, Department of Adult Education
- Dr. Suprabha Das, Department of Fine Arts and Performing Arts

Courses Offered by Community College			
Sr. No.	Courses	Credit	Commencement Year
1	Diploma Course in Mushroom Cultivation and Processing	60	2015-2016
2	Diploma Course in Retail Management	60	2018-2019
3	Diploma Course in Fashion Technology Designing and Management	60	2018-2019
4	Diploma Course in Tourism	60	2018-2019
5	Diploma Course in Food Processing and Management	60	2019-2020
6	Diploma Course in Historical Tourism and Tourism Guide	60	2019-2020
7	Diploma Course in Water Purification	60	2019-2020
8	Diploma Course in Social Responsibility and Social Audit	60	2019-2020
9	Diploma Course in Bio-Pesticide Production and Management	60	2021-2022
10	Diploma Course in Guidance & Counselling	60	2021-2022
11	Diploma Course in Paper and Plastic Waste Recycling and Management	60	2021-2022
12	Diploma Course in Professional Office Executive	60	2021-2022
13	Diploma Course in Psychology of Health & Well-Being	60	2021-2022
14	P.G. Diploma Course in Bioinformatics	60	2019-2020
15	Certificate Course in Professional Communication	30	2019-2020
16	Certificate Course in Composting Techniques	30	2019-2020
17	Certificate Course in Organic Farming	30	2019-2020
18	Certificate Course in Entrepreneurship Development and Management	30	2021-2022
19	Certificate Course in Wheat Processing	30	2021-2022

Total No of Courses Offered by Community College	
Diploma Courses	13
PG Diploma Course	1
Certificate Courses	5

The organizational chart of Dr. Harisingh Gour Vishwavidyalaya, Sagar (M.P.) is structured as follows:

- Visitor** (at the top) oversees the **University Court** and the **Chancellor**.
- The **Chancellor** oversees the **Vice Chancellor**.
- The **University Court** oversees the **Executive Council**.
- The **Executive Council** oversees the **Registrar**, **Finance Officer**, and **Controller of Exams**.
- The **Registrar** oversees the **Registrar General**, **Deputy Registrar**, **Registrar of Education**, **Registrar of Examinations**, **Registrar of Students**, **Registrar of Research**, **Registrar of Sports**, **Registrar of Health**, **Registrar of Welfare**, **Registrar of Social Work**, **Registrar of Cultural Activities**, **Registrar of Extension**, **Registrar of Public Relations**, **Registrar of Information Technology**, **Registrar of Library**, **Registrar of Music**, **Registrar of Fine Arts**, **Registrar of Physical Education**, **Registrar of Games**, **Registrar of Sports**, **Registrar of Health**, **Registrar of Welfare**, **Registrar of Social Work**, **Registrar of Cultural Activities**, **Registrar of Extension**, **Registrar of Public Relations**, **Registrar of Information Technology**, **Registrar of Library**, **Registrar of Music**, **Registrar of Fine Arts**, **Registrar of Physical Education**, **Registrar of Games**.
- The **Finance Officer** oversees the **Internal Audit Officer**, **Deputy Registrar**, **Registrar of Education**, **Registrar of Examinations**, **Registrar of Students**, **Registrar of Research**, **Registrar of Sports**, **Registrar of Health**, **Registrar of Welfare**, **Registrar of Social Work**, **Registrar of Cultural Activities**, **Registrar of Extension**, **Registrar of Public Relations**, **Registrar of Information Technology**, **Registrar of Library**, **Registrar of Music**, **Registrar of Fine Arts**, **Registrar of Physical Education**, **Registrar of Games**.
- The **Controller of Exams** oversees the **Internal Audit Officer**, **Deputy Registrar**, **Registrar of Education**, **Registrar of Examinations**, **Registrar of Students**, **Registrar of Research**, **Registrar of Sports**, **Registrar of Health**, **Registrar of Welfare**, **Registrar of Social Work**, **Registrar of Cultural Activities**, **Registrar of Extension**, **Registrar of Public Relations**, **Registrar of Information Technology**, **Registrar of Library**, **Registrar of Music**, **Registrar of Fine Arts**, **Registrar of Physical Education**, **Registrar of Games**.
- The **Vice Chancellor** oversees the **Director Faculty Affairs**, **Director Academic Affairs**, **Dean Students Welfare**, **D.C.S.C.**, **Director P.W.D.**, **Director R&D**, **Director of Sports**, **Director of Health**, **Director of Welfare**, **Director of Social Work**, **Director of Cultural Activities**, **Director of Extension**, **Director of Public Relations**, **Director of Information Technology**, **Director of Library**, **Director of Music**, **Director of Fine Arts**, **Director of Physical Education**, **Director of Games**.
- The **Director of Sports** oversees the **Head(s) of Dept.** and **Faculty & Departmental Staff**.
- The **Director of Health** oversees the **Head(s) of Dept.** and **Faculty & Departmental Staff**.
- The **Director of Welfare** oversees the **Head(s) of Dept.** and **Faculty & Departmental Staff**.
- The **Director of Social Work** oversees the **Head(s) of Dept.** and **Faculty & Departmental Staff**.
- The **Director of Cultural Activities** oversees the **Head(s) of Dept.** and **Faculty & Departmental Staff**.
- The **Director of Extension** oversees the **Head(s) of Dept.** and **Faculty & Departmental Staff**.
- The **Director of Public Relations** oversees the **Head(s) of Dept.** and **Faculty & Departmental Staff**.
- The **Director of Information Technology** oversees the **Head(s) of Dept.** and **Faculty & Departmental Staff**.
- The **Director of Library** oversees the **Head(s) of Dept.** and **Faculty & Departmental Staff**.
- The **Director of Music** oversees the **Head(s) of Dept.** and **Faculty & Departmental Staff**.
- The **Director of Fine Arts** oversees the **Head(s) of Dept.** and **Faculty & Departmental Staff**.
- The **Director of Physical Education** oversees the **Head(s) of Dept.** and **Faculty & Departmental Staff**.
- The **Director of Games** oversees the **Head(s) of Dept.** and **Faculty & Departmental Staff**.

- ### Statutory Bodies:

- 13) Proctors:
- Prof. Ratnesh Das, (Department of Chemistry), Proctor, Contact No.: 7697834544, Email Id: ratneshdas1@gmail.com

- Prof. Asmita Gajghiye, (Dept. of Pharma.), Deputy Proctor, Contact No.: 9425038954, Email Id: agajbhiye@dhsgsu.edu.in
- Prof. A.K. Singh, (Dept. of Applied Geology), Deputy Proctor, Contact No.: 9412054678, Email ID: aksingh@dhsgsu.edu.in
- Dr. Chandrama Prakash Upadhyaya, (Department of Biotechnology), Assistant Proctor, Contact No.: 9479949601, Email Id: cpupadhyay@gmail.com
- Dr. Abhigyan Dwivedi, (Department of Linguistics), Assistant Proctor, Contact No.: 9479983318, Email Id: abhigyan5983@gmail.com
- Dr. Gautam Prasad, (Department of Commerce), Assistant Proctor, Contact No.: 9479983922, Email ID: yourgautamprasad@gmail.com
- Dr. Akhilesh Singh, (Department of Economics), Assistant Proctor, Contact No.: 9670462002,, Email ID: akbhu3@gmail.com
- Dr. Diwakar Kumar Jha, (Department of Pol. & Pub. Admi.), Assistant Proctor, Contact No.: 8960900534, Email Id: jha2720@gmail.com
- Dr. Debosmitha Chakrabarty, (Department of Philosophy), Assistant Proctor, Contact No.: 8638873241, Email Id: chakrabortydebosmitha@gmail.com
- Dr. Atibha Vijaya Singh, (Department of Law), Assistant Proctor, Contact No.: 7045341449, Email ID: atibharedeye@yahoo.com
- Dr. Jyotsana Shukla, (Dept. of Eng. & Euro. Lang.), Assistant Proctor, Contact No.: 8004130803, Email Id: ap_jyotsanas@dhsgsu.edu.in
- Mr. Akash Malviya, (Department of Fine Art & Performing Arts), Assistant Proctor Contact No.: 8115924531, Email ID: malviyaakash66@gmail.com
- Dr. Ankit Ruhi, (Department of Mathematics & Statistics), Assistant Proctor, Contact No.: 9739909724, Email ID: ap_ankitr@dhsgsu.edu.in
- Dr. Shasana Yomso, (Department of Sociology & Social Work), Assistant Proctor, Contact No.: 9362685291, Email ID: minam.yomso1@gmail.com

14) Academic Council

15) Controller of Examination:

- Dr. S. P. Upadhyay, Controller of Examinations (Offg.), Mobile No: 9415245209, Email: coe@dhsgsu.edu.in
- Mr. Satish Kumar, Deputy Registrar (Examination), Mobile No: 9415245209, Email: drexam@dhsgsu.edu.in

16) Board of Studies

17) Cells

- Rajbhasha Prakoshth (Hindi Cell)
- RTI Cell
- IT-CELL
- International Cell
- SC/ST/OBC Cell
- DigiLocker NAD CELL
- Finance Committee

18) Officers

Administrative Officers

Sr. No.	Designation & Office	OFFICER NAME	Mobile No.	E-Mail
1	Registrar, Registrar Officer	Dr. S. P. Upadhyay	07582-265228	registrar@dhsgsu.edu.in
2	Finance officer (Offg.)	Prof. Himanshu Pandey	07582-264077, 07582-297100	fo@dhsgsu.edu.in
3	Controller of Examinations (Offg.)	Dr. S. P. Upadhyay	9406538535	coe@dhsgsu.edu.in
4	I/C DCDC	Prof. Netra Pal Singh	9456482271	dcdc@dhsgsu.edu.in
5	Joint Registrar: DOAA, I/C Hindi Officer	Shri Santosh Sohgaure	07582-297115	santoshsohgaura@dhsgsu.edu.in, faa@dhsgsu.edu.in
6	Joint Registrar: Establishment Section (Non Teaching)	Dr. S. P. Upadhyay	07582-297115	jrestablishment@dhsgsu.edu.in, spu@dhsgsu.edu.in
7	Deputy Registrar: Examination, DOFA, Committee Section	Shri Satish Kumar	9479398580	satishkumar@dhsgsu.edu.in, drexam@dhsgsu.edu.in
8	Dy. Registrar (Examination), I/C Officer NAD Cell	Mr. Satish Kumar	9415245209	surendragadewar@dhsgsu.edu.in, drexam@dhsgsu.edu.in, info.nad.cell.su@dhsgsu.edu
9	Assistant Registrar: Establishment Section(Non-Teaching) and Recruitment (Non-Teaching)	Shri Aashish Kumar Tiwari	9425475101	aktiwari@dhsgsu.edu.in
10	Internal Audit Officer (I/c)	Dr. Keshav Tekam	9826072342	shah.k01@gmail.com
11	Store & Purchase Section (Officer Incharge) Transport Section ()	Shri Anjaney Shukla	7042255331	sa@dhsgsu.edu.in
12	Assistant Registrar: Finance & Accounts	Shri Deepak Shakya	9425075625	iao@dhsgsu.edu.in, 'deepakshakya@dhsgsu.edu.in
13	Assistant Registrar: Research & Development	Mr. Vivek Visaria	9479398686	parishishta@gmail.com
14	Assistant Registrar: Scholarship cell, DSW Office and Girls Hostels	Smt. A. Lakshmi	9926739090	lakshmiammu@dhsgsu.edu.in, arexam@dhsgsu.edu.in

15	Assistant Registrar: Estate/ (Examination)	Shri Raj Kumar Pal	9479398480	arexam@dhsgsu.edu.in, arfacultyaffair@dhsgsu.edu.in
----	---	-----------------------	------------	---

Other Officers

S.NO	Officers Name	Designation & Office	Mobile No.	E-Mail
1	Shri Rupendra J. Chourasiya	Sr. System Analyst: I/C IT cell, I.T. Cell	9727585668	ssa@dhsgsu.edu.in
2	Shri Sachin Singh Goutam	Networking Administrator: I.T. Cell	9993876160	ssgoutam@dhsgsu.edu.in
3	Shri K.K.Rao	STA/Exam	7987095470	
4	Shri Vivek Kumar Pandey	Technical Officer: CAR	9935233761	
5	Shri Shivprakash Solanki	Technical Officer: CAR	7049718402	s.solanki@dhsgsu.edu.in
6	Dr. Mohan T.A	Librarian: Library	9343525141	mohan@dhsgsu.edu.in
7	Dr. Mukesh Kumar Sahu	Assistant Librarian: Library	9425437265	msahu@dhsgsu.edu.in
8	Dr. Anurag Shrivastava	Assistant Librarian: Library	9425424909	ashrivastava@dhsgsu.edu.in
9	Shri Dayanandappa Kori	Information Scientist: Library	7829932452	koridh@dhsgsu.edu.in
10	Shri Rahul Giri Goswami	Assistant Engineer (Civil) , I/C Executive Engineer	9754219255	aecivil@dhsgsu.edu.in
11	Dr. Deepak Singhai	Assistant Engineer (Civil)	9425655401	
12	Smt. Nidhi Jain	Junior Engineer (Electrical)	9907232664	aelectrical@dhsgsu.edu.in
13	Shri Sohail Ahmad Qureshi	Junior Engineer (Electrical)	8871475972	
14	Dr. Abhishek Jain	Chief Medical Officer: I/C Health and Sanitation	9753170067	ajain.guest@dhsgsu.edu.in
15	Dr. Kiran Maheshwari	Senior Medical Officer: Health and Sanitation	9098077287	kiranmaheshwari@dhsgsu.edu.in

16	Dr. Bhupender Kumar Patel	Medical Officer: health and Sanitation	7879163538	bhupendrapatel@dhsgsu.edu.in
17	Dr. Vivek B Sathe	Director: Physical Education	9300748215	vbsathe@dhsgsu.edu.in
18	Dr. Suman Patel	Assistant Director: Physical Education	9753659096	sumanpatel@dhsgsu.edu.in
19	Shri Brijbhushan Singh	Law Officer & In-charge CPIO	9806768155	lawofficer@dhsgsu.edu.in
20	Dr. Pradeep Tiwari	STA , I/c Assistant Registrar: Exam	9406519065	arexam@dhsgsu.edu.in
21	Dr. Uday Shrivastava	STA I/c Section Officer: Exam, Nodal Officer (PG Portal)	9165290600	areestablishment@dhsgsu.edu.in
22	Dr. Arvind Kumar Mishra	STA (ICT): Nodal Officer NAD Cell	9406920803	info.nad.cell.su@dhsgsu.edu.in
23	Shri Ajab Singh	I/c Section Officer Examination Cell	9406538535	

Other Department Officers

S.NO.	Officers Name	Designation & Office	Mobile No.	E-Mail
1	Dr. R.T. Bedre	Director: HRDC. (MALAVIYA MISSION TEACHER TRAINING CENTRE)	9422544305	mmttcsagar@dhsgu.edu.in, hrdsagar@gmail.com
2	Dr. Pankaj Tiwari	Director: EMMRC	07582-264153	directoremrc@dhsgsu.ac.in
3	Prof. K.K.N. Sharma	I/C Director PRC	9425172479	kknsagar@gmail.com
4	Dr. Reena Basu	Deputy Director PRC	9425425634	reenabasuprc@gmail.com
5	Shri Sunil Kumar	Engineer EMMRC	9425171871	sunilkumar@dhsgsu.edu.in
6	Dr. Reena Basu (Temp)	Assistant Director (TEMP)	9425425634	reenabasuprc@gmail.com

7	Shri Rakesh Kumar Thakur	Jr. Research Officer EMMRC	9893348910	rakeshthakur@dhsgsu.edu.in
8	Shri Madhav Chandra	Producer EMMRC	9425171779	madhavchandra@dhsgsu.edu.in

19) Academic Programme Committee

20) Chief Vigilance Officer: Prof. Umesh Kumar Patil, Pho. No.: 07582 – 265457, Email ID: ukpatil@dhsgsu.edu.in

21) Ombudsperson: Prof. Mrs. Archana Pandey, 9424445062, Email: apandey@dhsgsu.edu.in, Office Email: ombud.pn@dhsgsu.edu.in

22) Executive Council: (Members of the Executive Council (EC) of DHSGSU)

- Prof. (Dr.) Yashwant Singh Thakur, Hon'ble Vice-Chancellor (Offg), Chairperson, EC, vc@dhsgsu.edu.in
- Prof. Atul M. Gonsai, Nominee of Chairman, Saurashtra University, Rajkot, atul.gosai@gmail.com
- Prof. Devashish Bose, Professor, Dean, SAS, devonebose@gmail.com
- Prof. R.K. Gangele, Professor, Dean, MPS, rkgangele23@gmail.com
- Prof. Shweta Yadav, Professor, Department of Zoology, kmshweta@gmail.com
- Dr. Abhishek Bansal, Associate Professor, Dept. of Computer Science & Application, abhishek.bansal@dhsgsu.ac.in
- Dr. Rashmi Jain, Assistant Professor, Department of Education, rjain@dhsgsu.edu.in
- Dr. Sharad K. Pradhan, Director of THDC, Visitor's Nominee, thdcihet.ac.in
- Dr. C. Vasantrao Bhusari, Pro Vice-Chancellor, Godwana University, Gadchiroli, Maharashtra, cv_bhusari@rediffmail.com
- Prof. Devika P. Madalli, Director, IN FLIBN ET, UGC-IUC, Gandhinagar, devika@drtc.isibang.ac.in
- Prof. (Dr.) Shailendra Singh, Professor, Visitor's Nominee Dean (Research), IIM, Lucknow, (U.P.) deanresearch@iiml.ac.in
- Dr. S.P. Upadhyay, Registrar, registrar@dhsgsu.edu.in
- Internal Complaint Committee
- Prof Vandana Soni, Presiding Officer
- Prof Anupam Sharma, Member
- Prof Ritu Yadav, Member
- Dr. Kiran S. Maheshwari, Member
- Ms. Nidhi Jain, Member
- Dr. Anupam Pandit Saxena, Member
- Shri Brybhushan Singh, Member
- Ms. Stuti Shrivastava, Member
- Ms. Rajshree Chouhan, Member
- Ms Disha Kurmi, Member
- Dr. Vandana Gupta, Member

23) Directors

24) Academic Affairs (DoAA):

- Prof. D. S. Rajput, (Director, Academic Affairs), 9425171858, doaa@dhsgsu.edu.in

- Shri Santosh Sohgaura, (Joint Registrar), 07582-297118, aracademicaaffairs@gmail.com
- 25) Faculty Affairs (DoFA): Professor Ajeet Jaiswal, (Director), 07582-297112, dofa@dhsgsu.edu.in
- 26) Planning and Resource Generation (DPRG): Prof. Umesh Kumar Patil, Director, PRG, 9425172165, directorprg@gmail.com, doprg@dhsgsu.edu.in
- 27) College Development Council (DCDC): Prof. Netra Pal Singh (Director), 9456482271, dcdc@dhsgsu.edu.in, netrapal.s@dhsgsu.edu.in
- 28) Research & Development (DORD): Prof. Shweta Yadav, Director Research & Development, 9479983812, kmshweta@gmail.com, dord@dhsgsu.edu.in
- 29) Academic Leadership:
 - Prof. Anil Kumar Jain, Dean, School of Arts and Information Sciences (AIS), 9414349114, eansoais@dhsgsu.edu.in
 - Prof. D.S. Rajput, Dean, School of Humanities and Social Sciences (HSS), 9425171858, dsrajput@dhsgsu.edu.in
 - Prof. Rashmi Singh, Dean, School of Languages (SOL), 9406519469
 - Prof. Devashish Bose, Dean, School of Applied Sciences (SAS), 9425425031, deansoas@dhsgsu.edu.in
 - Prof. Asmita Gajbhiye, Dean, School of Engineering and Technology (EAT), 9425038954, deansoet@dhsgsu.edu.in
 - Prof. Varsha Sharma, Dean, School of Biological Sciences (SBS), 7224972111, sharma.versha77@gmail.com
 - Prof. R. K. Gangele, Dean, School of Mathematical and Physical Sciences (MPS), 9425691823, deansomps@dhsgsu.edu.in
 - Dr. Shree Bhagwat, Dean, School of Commerce and Management (SCM), 9826089144, deansocm@dhsgsu.edu.in
 - Prof. Himanshu Pandey, Dean, School of Law (SAL), deansolaw@dhsgsu.edu.in
 - Prof. Anil Kumar Jain, Dean, School of Educational Studies (SES), 9414349114
 - Prof. Vijay Verma, Dean, School of Chemical Sciences & Technology (SCS), 9826365736, deansocst@dhsgsu.edu.in

Powers/Functions of the University

The University follows the Central University Act, 2009. Section 6 of the Act states the 'Powers of University' as under-

- 1) to provide for instructions in such branches of learning like natural sciences, social sciences, humanities, engineering, technology and medicine as the University may, from time to time, determine and to make provisions for research and for the advancement and dissemination of knowledge;
- 2) to grant, subject to such conditions as the University may determine, diplomas or certificates to, and confer degrees or other academic distinctions on, persons, on the basis of examination, evaluation or any other method of testing, and to withdraw any such diplomas, certificates, degrees or other academic distinction for good and sufficient cause;
- 3) to organise and to undertake extramural studies, training and extension services;
- 4) to confer honorary degrees or other distinctions in the manner prescribed by the Statutes;
- 5) to provide facilities through the distance education system to such persons as it may determine;

- 6) to institute Principalships, Professorships, Associate Professorships, Assistant Professorships and other teaching or academic positions, required by the University and to appoint persons to such Principalships, Professorships, Associate Professorships, Assistant Professorships or other teaching or academic positions;
- 7) to recognise an institution of higher learning for such purposes as the University may determine and to withdraw such recognition;
- 8) to appoint persons working in any other University or academic institution, including those located outside the country, as teachers of the University for a specified period;
- 9) to create administrative, ministerial and other posts and to make appointments thereto;
- 10) to co-operate or collaborate or associate with any other University or authority or institution of higher learning, including those located outside the country, in such manner and for such purposes as the University may determine;
- 11) to establish such centers and specialised laboratories or other units for research and instruction as are, in the opinion of the University, necessary for the furtherance of its objects;
- 12) to institute and award fellowships, scholarships, studentships, medals and prizes;
- 13) to establish and maintain colleges, Institutions and Halls;
- 14) to make provision for research and advisory services and for that purpose to enter into such arrangements with other institutions, industrial or other organisations, as the University may deem necessary;
- 15) to organise and conduct refresher courses, workshops, seminars and other programmes for teachers, evaluators and other academic staff;
- 16) to appoint on contract or otherwise visiting Professors, Emeritus Professors, Consultants and such other persons who may contribute to the advancement of the objects of the University;
- 17) to confer autonomous status on a College or an Institution or a Department, as the case may be, in accordance with the Statutes;
- 18) to determine standards of admission to the University, which may include examination, evaluation or any other method of testing;
- 19) to demand and receive payment of fees and other charges;
- 20) to supervise the residences of the students of the University and to make arrangements for promoting their health and general welfare;
- 21) to lay down conditions of service of all categories of employees, including their code of conduct;
- 22) to regulate and enforce discipline among the students and the employees, and to take such disciplinary measures in this regard as may be deemed by the University to be necessary;
- 23) to make arrangements for promoting the health and general welfare of the employees;
- 24) to receive benefactions, donations and gifts and to acquire, hold and manage, and to dispose of, with the previous approval of the Central Government, any property, movable or immovable, including trust and endowment properties, for the purposes of the University;
- 25) to borrow, with the previous approval of the Central Government, on the security of the Property of the University, money for the purposes of the University; and
- 26) to do all such other acts and things as may be necessary, incidental or conducive to the attainment of all or any of its objects.

In exercising its powers referred to in sub-section (1), it shall be the endeavor of the University to maintain an all-India character and high standards of teaching and research, and the University shall, among other measures which may be necessary for the said purpose, take, in particular, the following measures, namely:

- 1) admission of students and recruitment of faculty shall be made on all-India basis;
- 2) admissions of students shall be made on merit, either through Common Entrance Tests conducted individually by the University or in combination with other Universities, or on the basis of marks obtained in the qualifying examination in such courses where the intake of students is small;
- 3) inter-University mobility of faculty, with portable pensions and protection of seniority, shall be encouraged;
- 4) semester system, continuous evaluation and choice-based credit system shall be introduced and the University shall enter into agreements with other Universities and academic institutions for credit transfer and joint degree programmes;
- 5) innovative courses and programmes of studies shall be introduced with a provision for periodic review and restructuring;
- 6) active participation of students shall be ensured in all academic activities of the University, including evaluation of teachers;
- 7) accreditation shall be obtained from the National Assessment and Accreditation Council or
- 8) any other accrediting agency at the national level; and
- 9) e-governance shall be introduced with an effective management information system.

Address of the University.

Address: Dr. Harisingh Gour Vishwavidyalaya Sagar 470 003 (M.P.)

Email: registrar@dhsgsu.edu.in

Phone: 07582-265833

Other Information

(<https://www.dhsgsu.edu.in/index.php/en/contact-us-main>)

- New Telephone Numbers List “F.&A.”-(DispNo.F.&A./5247, Dt.13-08-2019) (ANNEXURE 2)
- Contact Numbers of University's Admission Cell, Schools and Departments (ANNEXURE 3)
- Important Phone Numbers - Student's Help Line (ANNEXURE 4)

Working hours of the University:

Office hours: 9.00 a.m. to 5.30 p.m. (Monday to Friday)