

F.No.29-6/2018-S&S
Government of India
Ministry of Education
Department of Higher Education
S&S Section

123-C, Shastri Bhawan,
New Delhi dated 25.11.2022

Subject : Guidelines related to condemnation, scraping & disposal of IT products/Equipments.

The undersigned is directed to enclose a copy of Ministry of Electronics & IT (MeitY) D.O letter No. 7(1)/2022-CSD, dated 18.10.2022 whereby it has been emphasized that use of outdated operating systems & IT equipment is a cyber-security hazard which is exploited by hackers & crackers. In order to guard against cyber hazard, it is imperative that all organisations under department of Higher Education undertake a review of IT equipment/operating Systems & initiate replacement of the same on the following lines:-

"Each organisations/ABs under Ministry of Education must review/frame the guidelines related to condemnation, scraping & disposal of IT products/Equipments. The guideline shall be applicable for Servers, PCs, Dumb terminals, printers, UPS, Laptop/note-book/tablet, Data communication equipment/LAN switches/router/data cables. The existing guideline of DoT for scrapping and condemnation of IT items may be taken as template & can be considered for adoption (copy attached for reference)".

2. Accordingly, it is requested that all Bureaux may forward the above communication to concerned organisations under their administrative control for consideration & compliance.


(Devender Kumar)

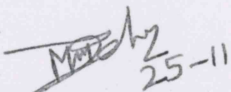
Under Secretary (S&S)

Ph : 23073109

To

All Bureau Heads

Copy to: PSO to Secretary (HE)


25-11
All officers

Dir(A)
Dir(CW-I/II)
Dir(CW-III/VII)
DS(CW-III/IV/DL)
DS(AR)

V3 (CV-VI)
29/11
Pl. Circulate to all offices
29/11
Anasthi

अलकेश कुमार शर्मा, आई.ए.एस.
सचिव
Alkesh Kumar Sharma, I.A.S.
Secretary



इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय
भारत सरकार
Ministry of Electronics &
Information Technology (MeitY)
Government of India

Secy (I/E)
25/10/22

Ullas

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अमृत महोत्सव

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DO. No. 7(1)/2022-CSD
Dated: 18.10.2022

Dear Secretary,

With the increased digitization and online governance, cyber security has become integral and important part of the Governance. The hackers/crackers exploit weakness such as ignorance or non-adherence to security procedures, flaws in processes or vulnerabilities in technology (both hardware and software). The use of out-of-date operating systems and IT equipment must be discontinued as it makes the sensitive government IT system susceptible to cyber attacks. In this regard, Ministry of Electronics & IT (MeitY) has observed the following:

- i. Some of the Ministries/Departments of Government of India have issued guidelines related to condemnation, scrapping & disposal of IT products / Equipments. One such guideline was issued by DoT (copy attached). This guideline is applicable for Servers, PCs, Dumb terminals, Printers, UPS, Laptop/note-book/tablet, Data communication equipment/LAN switches/router/data cables.
 - ii. Every hardware OEM declares the lifespan (shelf life) of IT equipment. For operating systems also, respective OEMs declare end-of-life and end-of-support of such OS.
 - iii. For software applications, OEMs releases either patches or the updated versions of their software.
2. I would request you to kindly issue directions to all the offices and agencies under your Ministry/ Department regarding lifespan of IT equipments (hardware & software). This will help in maintaining cyber risk-free environment in government Ministries/Departments.

With regards,

Yours sincerely,

25 OCT 2022

(Alkesh Kumar Sharma)

To

Secretaries of all Central Government Ministries/Departments