



डॉ. हरीसिंह गौर विश्वविद्यालय, सागर (म.प्र.)
(केन्द्रीय विश्वविद्यालय)
DR. HARISINGH GOUR VISHWAVIDYALAYA, SAGAR (M. P.)
(A Central University)

No./DoAA/2023/ 279

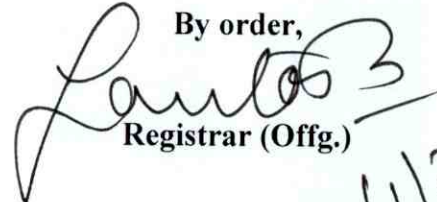
03 January 2023

NOTIFICATION

It is notified that in the exercise of its powers vested under Section 28(2) of the Central Universities Act, 2009 and Statute 37 of the Statutes contained in the Second Schedule of the Central Universities Act, 2009, the Executive Council of Dr. Harisingh Gour Vishwavidyalaya, Sagar, in its 29th Meeting held on 20 December 2022, has made the following New Ordinance of the Vishwavidyalaya:

Sl. No.	Ordinance No.	Description
1.	Ordinance-65	Alumni Association

In terms of the provisions contained in Statute-37, the above New Ordinance has come into effect immediately after the approval of the Executive Council.

By order,

Registrar (Offg.)
21/1/23

Copy for information and necessary action to:-

1. All Deans and Directors.
2. All Heads of the Departments
3. Prof. I/c Librarian, Prof. I/c Finance Officer and I/c Controller of Examinations.
4. I/c Website for uploading the same on the Vishwavidyalaya website.
5. PS to VC - for information of Hon'ble VC please.
6. PA to Registrar.
7. Guard File.

Satish Kumar
Deputy Registrar (Academics)

Ordinance No.65
Alumni Association

(Under Statute 35 of the Statutes contained in Second Schedule of the Central Universities Act, 2009)

1: Name of the Association: Dr Harisingh Gour Vishwavidyalaya Alumni Association, Sagar

2: Registered Office: Dr. Harisingh Gour Vishwavidyalaya, Campus, Sagar (M.P.) 470003

3. Nature of Association: The Association shall be an autonomous body to be registered under the Madhya Pradesh Society Registration Act, 1973

4. Definitions:

- a. **"The Association"** means the Alumni Association of the Dr. Harisingh Gour Vishwavidyalaya, Sagar (M.P.) India
- b. **The University** means Dr. Harisingh Gour Vishwavidyalaya, Sagar (M.P.) India
- c. The **"General Body"** means the General Body of the Alumni Association.
- d. The **"Executive Committee"** means the Executive Committee of the Association.
- e. **"Alumnus"** means an ex- students of the University, who obtained any degree/ diploma from Dr. Harisingh Gour Vishwavidyalaya, Sagar (M.P.)
- f. An **"Honorary Member"** means any person other than an Alumnus, who has been nominated by the General Body of the Association.
- g. The financial year of the Alumni Association shall be reckoned every year from 1st April to 31st March of the following year.




● Aims and Objectives of the Association:

- (i) To promote and foster mutually beneficial interaction between the Alumni and the present students.
- (ii) To encourage the Alumni to take an active and abiding interest in academic and developmental progress and contribute towards enhancement of the social utility of their Alma mater.
- (iii) To establish scholarship and other support funds to help the needy and deserving students.
- (iv) To institute prizes and awards for outstanding project work, research papers and other academic and professional achievements of the students of the institute;
- (v) To contribute through support in the activities of research, startup, incubation, funding and other mentoring for shaping the career of the students.
- (vi) To help in organizing the activities of civic and charitable nature for value addition in the economic and social development of the country.
- (vii) To encourage the formation of Chapters across the country and abroad as a means to increase participation of Alumni.
- (viii) To provide the research infrastructure and guest house facility during the alumni's visit at Sagar as decided by the University with the coordination with Association.

RULES & REGULATION

Following are the rules & regulations of the Association:

6. Definitions:

- a. **"The Association"** means the Alumni Association of the Dr. Harisingh Gour Vishwavidyalaya, Sagar (M.P.) India
 - b. **The University** means Dr. Harisingh Gour Vishwavidyalaya, Sagar (M.P.) India
 - c. **The 'Member'** means the registered member of the Association
 - d. **The "General Body"** means the General Body of the Alumni Association.
 - e. **The "Executive Committee"** means the Executive Committee of the Association.
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- f. **"Alumnus"** means an ex- student of the University, who has obtained a degree/ diploma/Certificate from Dr. Harisingh Gour Vishwavidyalaya, Sagar (M.P.) since its establishment including the degree from affiliated colleges.
- g. **"Contribution"** means financial and other support extended by the alumnus other than membership fee.
- h. An **"Honorary Member"** means any person other than an Alumnus, who has been nominated by the General Body of the Association.
- i. The financial year of the Alumni Association shall be reckoned every year from 1st April to 31st March of the following year.

7. Patrons:

- a. The Vice-Chancellor of the University shall be an ex-officio Patron of the Alumni Association.

8. Membership:

- a. Any student who successfully obtains any degree/ diploma/ Certificate from Dr. Harisingh Gour Vishwavidyalaya, Sagar (M.) is entitled to become a member of the Association from the date of issue of the Result/ Notification granting the said degree/ diploma or certificate.
- b. All the eligible students can become a registered members of the Association by filling online / offline registration form by paying the prescribed membership fee under following categories of membership :
 - 1. Annual MembershipRs.200=00
 - 2. Life Member (the year in which he was awarded the Degree)
Rs. 1000=00
 - 3. Life Member (For Others)Rs.2000=00

Note; The Association will have every right to revise or restructure the above mentioned membership fee from time to time after passing a resolution in the General Body Meeting.

● Honorary Member:

The Association in the General Body meeting may nominate any person as Honorary Member on the recommendation of the Executive Committee for two years who is connected with the University or the Association and is likely to promote and fulfill the aims and objectives of the Association.

9. Rights of the Members:

All members including honorary members are entitled to receive all announcements through registered mail ID and official webpage of the University website. Other social media platforms will also be used to disseminate the information. All the registered members will also be entitled to get benefits of the facilities provided by the University to the Association.

10. Organization:

- (i) The General Body
- (ii) The Executive Committee

(i) The General Body:

- a. The General Body shall consist of all the registered members of the Alumni Association as defined in Clause 8 (b);
- b. There shall be at least one General Body meeting in a year. This meeting will be referred as Annual General Meeting of the Association. Following matters shall be presented in the Annual General Meeting for approval:
 - (i) Approval of Annual Report of the Year
 - (ii) Approval of Annual Account of the Year
 - (iii) Approval of activities of the Association
 - (iv) Approval of Budget for next year
 - (v) Introduction of new office bearers
 - (vi) Election of the members of the Executive Committee
 - (vii) Appointment or continuation of Auditors of the Association
 - (viii) Appointment of legal advisors, if any.
 - (ix) Any other matter relevant to growth & development of the Association



- c. The notice of the Annual General Meeting should be sent at-least 15 days before the meeting.
- d. All the information shall be sent through email and simultaneously through social media platform.
- e. The honorary members of the Association can also participate in any of the meeting of the Association but in case of voting for any proposal; the honorary member shall not have any voting right.
- f. The Association can call extraordinary meeting of the General Body to resolve any critical issue that arises before the Association. This meeting can be called either by the Executive Committee or at least 25 members of the Association.
- g. The quorum for the General Body shall be 50 members present in person. In case the quorum is not complete, the Chairman shall adjourn the meeting and reconvene it after 30 minutes, at which time, the members present will constitute the quorum and there will be no minimum requirement. In adjourn meetings "Agenda only" will be decided.
- h. All the resolutions put to vote at the General Body shall be decided by a majority vote (unless otherwise provided) on a show of hands. In case of equality of votes, the "Presiding Officer" shall have the casting vote.
- i. In case the Executive Committee is of the opinion that a member/ honorary member has been working against the interest of Association, the committee may recommend the termination of the membership of the concerned member/ honorary member and place before the General Body for approval as the Executive Committee shall have no powers to terminate the membership of an alumnus.
- j. There shall be an Executive Committee comprising of 21 elected members. The Members of the Executive Committee shall be elected in the General Body meeting i.e. Annual General Meeting. The term of this Executive Committee shall be 3 years.



(ii) The Executive Committee:

The Executive Committee shall have 21 elected members who shall be elected in Annual General Body meeting for 3 years. The functioning of the Executive Committee is described as follows:

1. The Executive Committee shall be the Executive Authority of the Association. It shall have every authority to collect membership and other funds for Association and will be responsible for use of the collected fund for general and specific purposes and activities conducted under Association.

2. The Executive Committee shall meet at least four times in a year. The Secretary of the Association shall issue the notice and the agenda of the meeting at least a week before the date fixed for the meeting. However, in case of urgent business, the meeting may be called at a shorter notice.

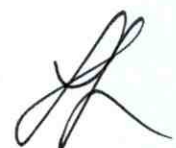
3. The Executive Committee (21 members) which shall consist of the following members:

- (i) The Patron & Chairman :Vice-Chancellor of Dr. Harisingh Gour Vishwavidyalaya, Sagar (M.P.)
 - (ii) The President, elected by General Body
 - (iii) The Vice- President, elected by General Body
 - (iv) Secretary, elected by General Body
 - (v) Joint Secretary, elected by General Body
 - (vi) Treasurer, elected by General Body
 - (vii) Seven alumni to be elected by the General Body
 - (viii) The immediate Past President,
 - (ix) The immediate Past Secretary,
 - (x) The immediate Past Treasurer
 - (xi) Two Senior Professors of the University to be nominated by the Chairman
 - (xii) Three Associate Professors or Assistant Professors who are the alumnus of the University.
- The Executive Committee shall have the right to co-opt members and/ or appoint sub – committees from amongst the General Body from time to time for an execution of specific assignment as required.



- Any Casual vacancy amongst the members of the Executive Committee arising from death, resignation, and removal or otherwise may be filled by co-option by the Executive Committee and the member so co-opted shall hold office for the residual term of the member being replaced. Such co-opted member shall be treated at par and have all the rights as enjoyed by the elected members.
- The Executive Committee shall have the power to appoint from amongst the members of the General Body or from amongst its own members as Editor and other staff for the printing and publication of Brochures, Newsletters, Annual magazine and day to day working of the Association. The remuneration (if any) of such staff will be decided by the General Body of the Association.
- The quorum of the meeting of the Executive Committee shall be seven members personally present in the meeting.
- The Executive Committee shall manage the affairs of the Association by majority vote in the Committee Meeting provided that in case of equality of votes, the President shall have the casting vote.
- The Property, movable and immovable, belonging to the Association shall be vested with the Executive Committee.
- a. On or before the fourteenth Day succeeding the day on which the Annual General Meeting of the General Body is held, a list shall be filed with the Registrar of Societies Sagar, M.P. of the names, address and occupations of the members of the Executive Committee.

The Executive Committee may terminate the membership of any of its members, in case he/she fails to attend two consecutive meetings of the said Committee without the grant of leave of absence. However, the President may grant leave of absence to any member.



● Appointment/ Election of the office bearers and their roles:

- a. **Chairman & Patron:** The Vice- Chancellor of the Dr. Harisingh Gour Vishwavidyalaya, Sagar (M.P.), India will be the ex-officio Chairman & Patron of the Association. The Chairman will have overall control on all policy matters of the Association. The routine activities and the general administration of Association will be performed by the Executive Committee of the Association..
- b. **President:** The Executive Committee will appoint a distinguished Alumnus, who should be an eminent personality in the field of teaching or research, as a President. The President will have no administrative responsibility but will function/ serve as a Ambassador –at- large for the Alumni Association and the University in professional Association and others where he is active.
- c. **Vice- President:** The Executive Committee will appoint /nominate one or two Vice President from the Executive Committee for a period of three year. They will preside over general body meetings in the absence of President.
- d. **Secretary :** The Executive Committee will appoint /nominate one Secretary from the Executive Committee for a period of three years .He will look after the official work of Alumni Association on behalf of the university under the guidance of the Vice- Chancellor of Dr. Harisingh Gour Vishwavidyalaya, Sagar (M.P.), and President of the Association

The Secretary shall perform the following duties:

- To call the meetings of different bodies of the Association as per norms of the Association, keep the minutes of all meetings and place them before the General Body and Executive Committee.
- To carry out the directions of the General Body and the Executive Committee.
- To execute all correspondence on behalf of the Association.
- To issue notice of all the meetings of the General Body and Executive Committee.
- To submit all the necessary records before Registrar, Firms & Society, Govt. of Madhya Pradesh.



- **Joint Secretary:** The Executive Committee will appoint /nominate one or two Joint- Secretaries from the Executive Committee for a period of three years. He will perform all the duties of the Secretary in the absence of the Secretary.
- f. **Treasurer:** The Executive Committee will appoint /nominate one treasurer from the Executive Committee for a period of three year. He will process and maintain the record of all the financial transaction on the recommendation of the Executive Committee.

11. **Financial Management of the Association**

- All amounts received on behalf of the Association shall be placed in the name of Dr. Harisingh Gour Vishwavidyalaya, Sagar Alumni Association in an account to be maintained in a bank to be approved by the Executive Committee.
- The Annual Budget of the Association shall be approved in the General Body Meeting;
- The approval and payment process of the expenditure will be as follows:
 1. Payment up to Rs. 1000=00 -----No approval is required
 2. Payment from Rs. 1001=00 to 100000=00, approval of Executive Committee is required. It may be through budget or through special approval from Executive Committee.
 3. Payment from Rs.100001=00 to Rs. 10,00,000=00, the approval of the Vice- Chancellor is required. The Vice- Chancellor shall approve the expenditure on the Recommendation of the Executive Committee.
- All the payments more than Rs. 2000/- will be made online or through cheques. Cheques upto Rs. 1,00,000/- will signed by any two office bearers i.e. President, Secretary and Treasurer. Cheques more than Rs. 1,00,000/- will signed by all three office bearers i.e. President, Secretary and Treasurer. Out of any two signatures, one shall be the treasurer.
- The Treasurer will maintain all the accounts of the Association and these accounts will be audited by the Chartered Accountant appointed by the Association in General Body Meeting preferably an alumnus of the University.



- The Association's financial year shall end on 31st March. The Executive Committee shall audit the accounts at least once a year by the auditor appointed by the General Body at the Annual General Meeting.

12. Amendments:

Any provision/ requirement of this constitution may be amended by a two –third majority of those alumni members present and voting in the General Body meeting. The quorum for such a meeting will be fifty members. The proposal to amend the Constitution shall be processed in the General Body meeting on the signed requisition submitted by at least forty members of the Association.

Notice of the proposed amendments shall be furnished to the Secretary at least 40 days before the date on which it is proposed to consider the amendments. Such a notice will contain details of the Rule(s) desired to be amended. Upon the receipt of a requisition for amendment, the Secretary shall issue notice to every alumni member for such meeting at –least 20 days before the scheduled date.

Amendments to the memorandum shall be made as per MP Societies Registration Act, 1973 will be followed.

13. Dissolution:

In the event of dissolution of the Association, the procedure laid down in the MP Societies Registration Act, 1973.

14. Chapters:

(i) Regional Chapters:

The Executive Committee may recognize a Chapter of the Association in any city / region India provided it has twenty-five members enrolled. The expenses of the Chapter will be managed by the respective Chapter.

(ii) Overseas Chapter:

The Executive Committee may recognize Overseas Chapter of the Association provided it has a minimum of ten members enrolled. The membership fee will be Two Hundred US Dollars or equivalent.

