



डॉ. हरीसिंह गौर विश्वविद्यालय, सागर (म.प्र.)

(केन्द्रीय विश्वविद्यालय)

DOCTOR HARISINGH GOUR VISHWAVIDYALAYA, SAGAR (M. P.)
(A Central University)

R/2023-2024/81152

Dated: 01.05.2023

OFFICE ORDER

In partial modification in earlier orders in this regard, following officers of the University are assigned Sections/Cells as mentioned under against their name with immediate effect:

Sl	Name of the Office	Officer working at present	New Work Distribution to the Officer
1	Establishment Section Gr_A	Shri Santosh Sohgaure, Joint Registrar	Dr. Satya Prakash Upadhyaya, Joint Registrar
2	Establishment Section Gr_B/C	Dr Satya Prakash Upadhyaya, Joint Registrar	Dr. Satya Prakash Upadhyaya, Joint Registrar
3	Recruitment Non-Teaching	Dr Satya Prakash Upadhyaya, Joint Registrar	Shri R.K. Pal, Assistant Registrar & Dr. Satya Prakash Upadhyaya, Joint Registrar
4	Store & Purchase Section	Dr Satya Prakash Upadhyaya, Joint Registrar	Shri R.C Prajapati, Technical Officer (Additional Work with his present duties) & Dr Satya Prakash Upadhyaya, Joint Registrar
5	Appellate	Shri Santosh Sohgaure, Joint Registrar	Registrar
6	Scholarship Section	Shri R.C Prajapati, Technical Officer	Shri Santosh Sohgaure, Joint Registrar
7	DOFA	Shri R.K. PAL, Assistant Registrar	Shri Santosh Sohgaure, Joint Registrar
8	Recruitment Teaching	Shri R.K. Pal, Assistant Registrar	Shri Santosh Sohgaure, Joint Registrar
9	Research & Development	Shri R.C Prajapati, Technical Officer	Shri R.K. Pal, Assistant Registrar
10	Engineering section CIVIL	Shri Rahul Giri Goswami, AE Incharge, Civil Section	Both will report to Shri Santosh Sohgaure, Joint Registrar
	Engineering section ELECTRIC	Smt Nidhi Jain, JE Incharge, Electrical Section	
11	Legal Cell	Shri Brij Bhushan Singh, Law Officer	will work under the supervision of Registrar
12	Golden Jubilee Auditorium		Dr Rakesh Soni, Assistant Professor

The entire administration of the University will be headed by the Registrar. The Section/Cell(s) of the University will be headed by the Joint/Deputy Registrar as the Controlling Managers and Assistant Registrar/Technical Officer as the line managers, if not otherwise specified.

By Order

Registrar

01/05/2023

Copy to:

1. All concerned Officers.
2. All School Dean(s), Director(s), Head(s) of Departments.
3. Finance Officer, CoE, Prof. I/c Library
4. All Officer(s), Section Officer(s)/Salary Section/PF/Budget Section(s)
5. PA to Hon'ble VC Madam.
6. Registrar Office
- ✓ 7. In-charge(s) IT Cell - to publish on website
8. Personal File/Guard File

Registrar