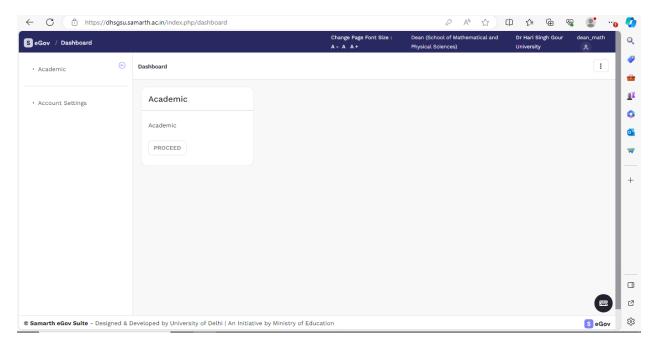
Samarth Portal Manual

:: Verification of student's courses after subject registration ::

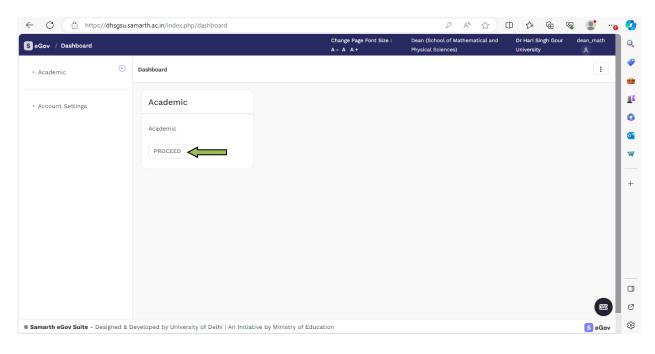
URL:https://dhsgsu.samarth.ac.in/

User Level: Dean/Head

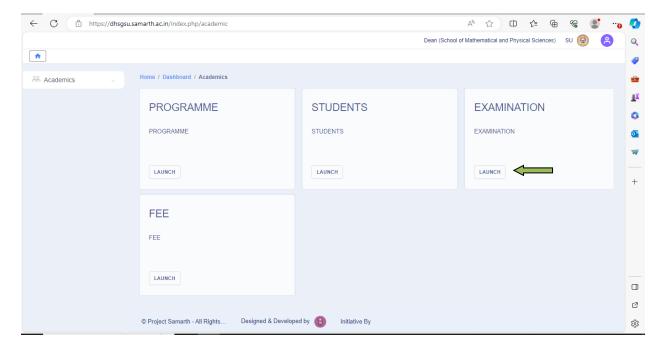
Step-1: Login with your Head/Dean credentials.



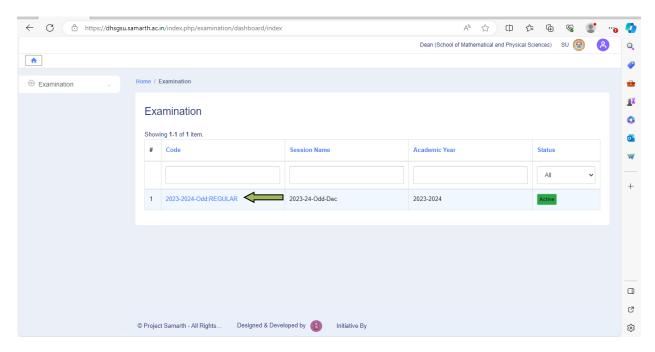
Step-2: Click on "PROCEED" under Academic option.



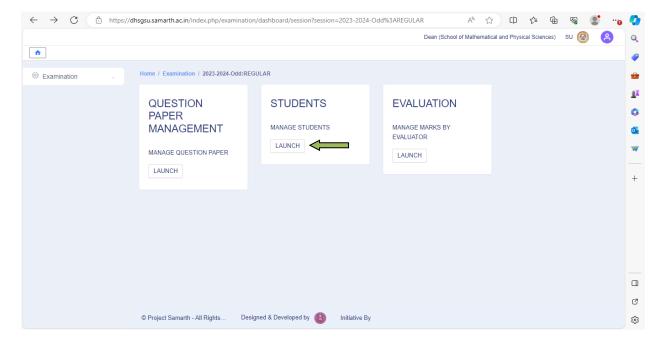
Step-3: Click on "LAUNCH" under Examination.



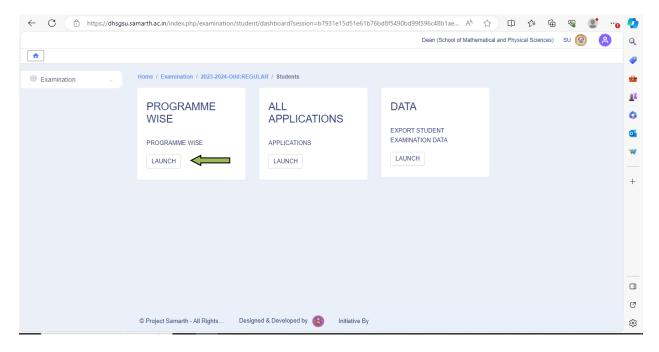
Step-4: Click on active examination type.



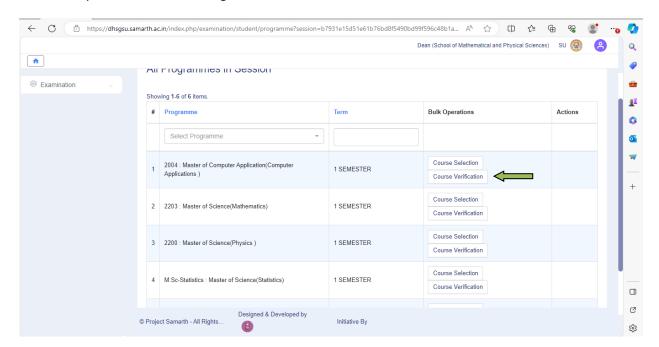
Step-5: Click on "LAUNCH" under students.



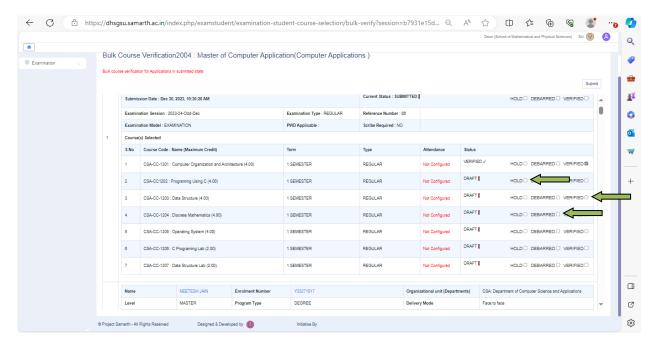
Step-6: Click on "LAUNCH" under PROGRAMME WISE.



Step-7: Select desired Programme and select course verification.



Step-8: Use the different options to verify, hold or debar student's course.

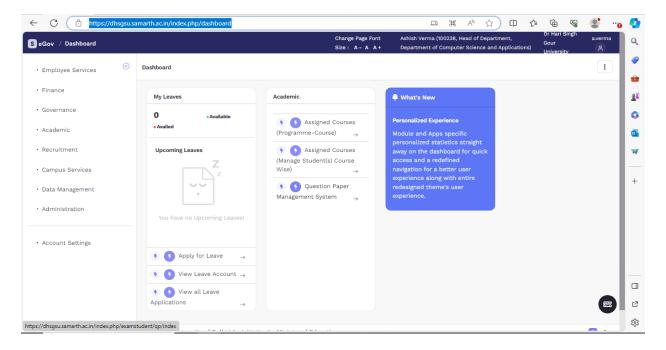


:: Marks entry of the students ::

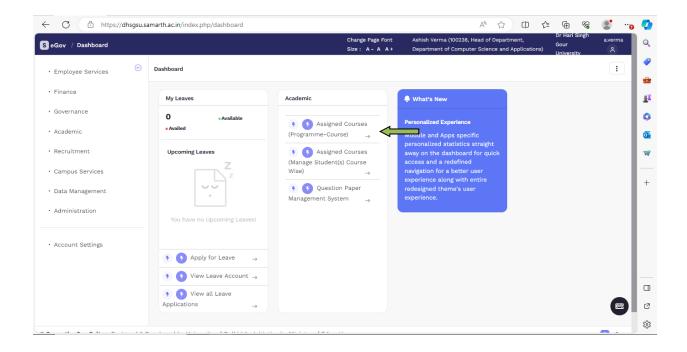
URL: https://dhsgsu.samarth.ac.in

User Level: Faculty login

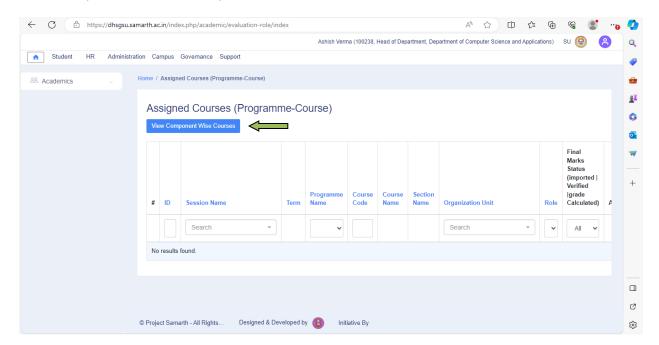
Step-1: Login with your faculty credentials.



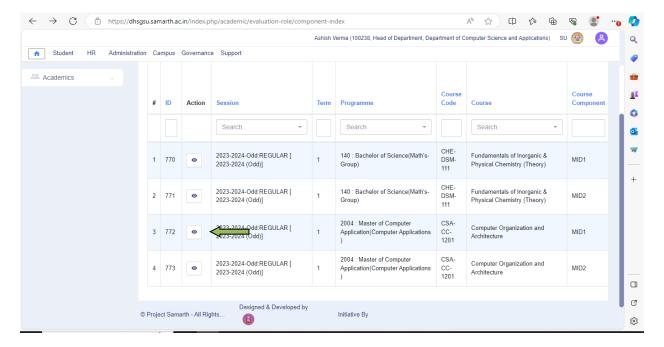
Step-2: Select Assigned Courses (Programme-Course).



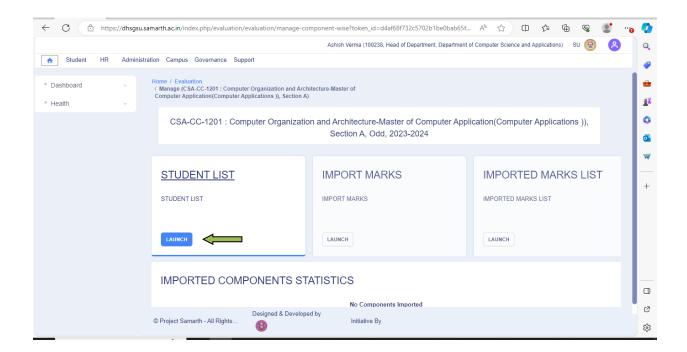
Step-3: Select "View Component Wise Courses".



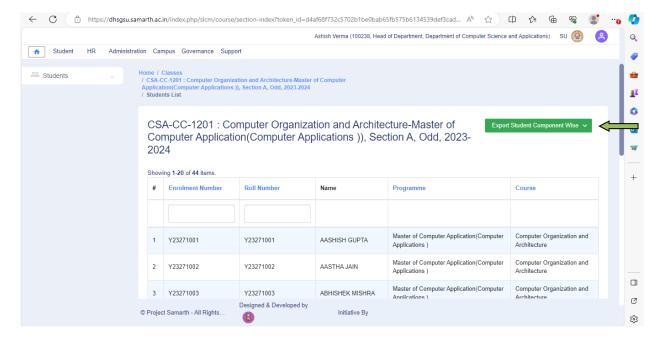
Step-4: Select "View" option against the desired Course for desired Course Component.



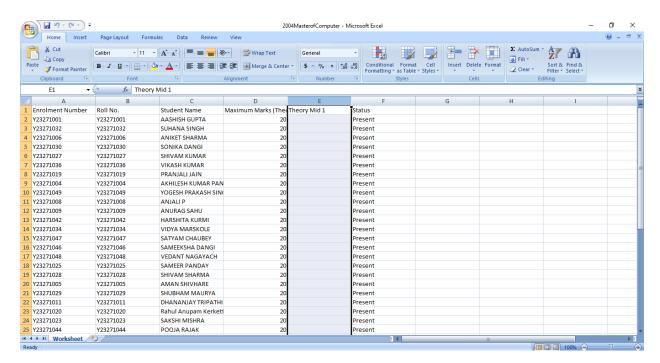
Step-5: Click on "LAUNCH" under STUDENT LIST.



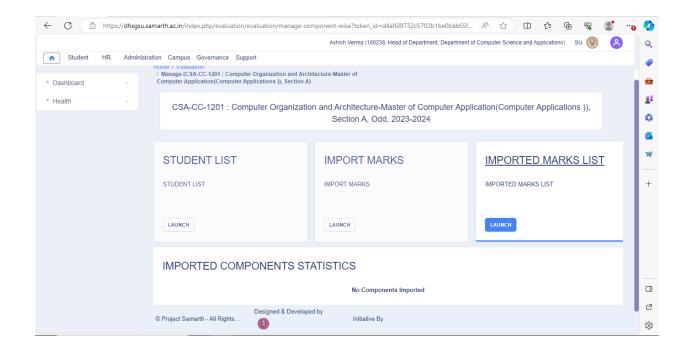
Step-6: Click on "Export Student Component Wise" and download the .xlsx file.



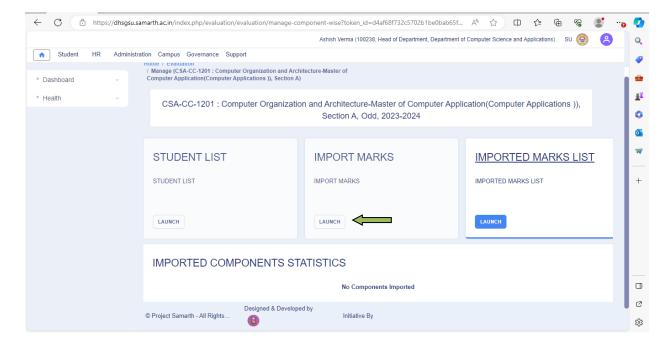
Step-7: In the downloaded .xlsx file, enter the marks against each student in the respective column.



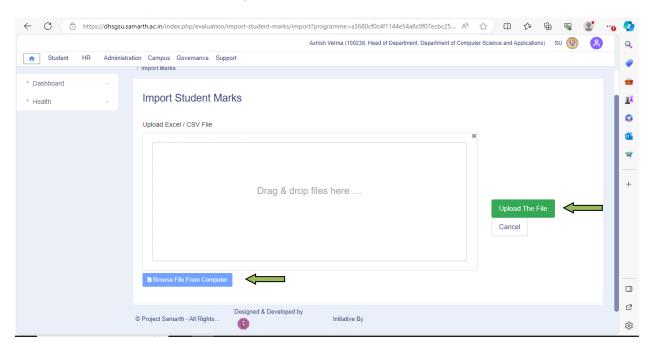
Step-8: Save the file and navigate back to page as mentioned above in Step-5.



Step-9: Click on "LAUNCH" under IMPORT MARKS.



Step-10: Either drag and drop the .xlsx file or use "Browse File from Computer" option to upload the correct file and click on "Upload the File" button.



Step-11: To view the uploaded marks use "LAUNCH" button under IMPORTED MARKS LIST.

