

डॉक्टर हरीसिंह गौर विश्वविद्यालय
DR. HARISINGH GOUR VISHWAVIDYALAYA
(केन्द्रीय विश्वविद्यालय / A Central University)
प्रवेश प्रकोष्ठ Admission Cell



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(Ph.) 07582-297123
SAGAR-470003 (M.P.) INDIA

Guidelines for First Counselling of Integrated UG Programmes (NCET-ITEP) 2025-26

1. Applicants called for the counselling are two to three times or even more than the total number of seats available; therefore, mere a call for counselling does not entitle an applicant about the grant of admission.
2. Admission shall solely be given on the basis of merit of marks obtained in the NCET-ITEP 2025 and other provisions mentioned in the UG Admission Brochure 2025-26 as per the availability of seats in the course/subject.
3. Original copy of all the marksheets & certificates of applicants will be examined and verified by the members of the Counselling Committee before granting admission.
4. **After counselling, a list of admitted applicants in each programme, to be send to the Admission Cell in prescribed proforma (hardcopy & softcopy both).**
5. The Head of the Department is competent authority to admit the applicant as per the instructions given in the UG Admission Brochure. Instructions issued by the Admission Cell time to time are uploaded on university website and such are applicable. The admission/counselling committee shall be responsible for verification of minimum & qualifying eligibility, age, percentage of marks/grade, category, reservation, income certificate, etc. of the applicant.
6. The reservation policy of the Government of India, which is given in the admission brochure, shall be followed *mutatis-mutandis*.
7. There is 5% horizontal reservation for Physically Challenged/Differently abled persons (PwD) and also 5% to widows/ wards/wives of the Armed forces personnel. Therefore, they **must be called first for admission** and thereafter, admission shall be granted to Unreserved, EWS, OBC-NCL, SC and ST category applicants respectively.
8. Admit the applicants as per category-wise distribution of seats chart prepared by the Admission Cell, approved by the liaison officer and available on the university website.
9. OBC category applicants belonging to **Creamy Layer will be treated as General applicants**. Only Non-Creamy layer candidates will get the benefit of reservation subject to production of a valid relevant document at the time of counselling.
10. Applicants having supplementary/backlog etc. in previous classes/exams at the time of counselling **shall not be given admission. Although, provisional admission shall be granted only to those appearing applicants whose result is awaited and there is no supplementary/backlog in any previous classes/exams with the undertaking that she/he will submit the final result latest by 31st October, 2025** failing which her/his admission will stand cancelled automatically and fee paid by her/him shall stand forfeited. No representation shall be entertained at any level.
11. At the time of admission, the SC/ST/OBC-NCL/EWS applicants shall be required to submit latest and valid Income certificate issued by a competent authority. EWS category certificate should be latest (current financial year 2025-26). If income certificates is not latest, undertaking may be given by the applicant (SC/ST/OBC-NCL) to submit before 31st October, 2025.

DShukla
28/7/25
समन्वयक
Co-ordinator

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For benefit of NCC and NSS, rules are mentioned in the UG Admission Brochure 2025-26.

The NCET-ITEP exam is of maximum of 640 marks.

NCC Certificate Benefit	Addition in NCET-ITEP Score
For NCC "A" Certificate (3%)	19
For NCC "B" Certificate (4%)	26
For NCC "C" Certificate (5%)	32

Maximum NCC certificate benefit is only 32 marks and only highest certificate is to consider.

For benefit for NSS certificate:

Two percent (2%) of total marks (MM 640) which is equal to 13 (thirteen) be given, if he/she produces certificates for (i) attended two 10 days camp, and (ii) one National Integration camp [Both (i) and (ii) mandatory].

For benefit of PWD:

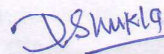
Relaxation to the extent of 5% marks in qualifying exam allowed to PWD applicants.

Calculation of Total Score:

Final score (merit) = NCET-ITEP score + Weightage of NCC and NSS score (if any available)

- The application for cancellation of admission & refund of fees, in the prescribed format, must indicate the date of receipt of application, complete in all respects, endorsed by the HoD, shall be forwarded to the Admission Cell.
- For equal NCET-ITEP scores of two applicants, following shall be the criteria of deciding their mutual ranks:
 - Higher in marks in 12th standard marksheets,
 - If (a) equals then higher in age.
- Age restrictions for applicants in admission are mentioned in the UG Admission Brochure 2025-26.
- No undertaking is allowed for category certificate (EWS, SC, ST, OBC-NCL, PwD and Defence). However, undertaking for not being the same in central format may be exceptionally allowed, as the case may be, giving a duration to produce the same, else in absence of such the provisional admission stands cancelled.
- No case related to admission shall be referred to Admission Cell which is covered in the UG Admission Brochure 2024-25 and in above guidelines.

For other details please, refer to UG Admission Brochure 2024-25 and latest instructions/guidelines uploaded on university website www.dhsghsu.edu.in.


(Prof. Diwakar Shukla)
Chief Coordinator, Admission Cell
Dr. H. S. Gour V. V., Sagar (M.P.)

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Admission Cell