

डॉक्टर हरीसिंह गौर विश्वविद्यालय
DR. HARISINGH GOUR VISHWAVIDYALAYA
(केन्द्रीय विश्वविद्यालय / A Central University)
प्रवेश प्रकोष्ठ Admission Cell



admission@dhsgsu.edu.in
(Ph.) 07582-297123
SAGAR-470003 (M.P.) INDIA

GUIDELINES FOR UG (including NCET-ITEP) FOURTH & LAST COUNSELLING (2025-26)

1. Applicants called for the counselling are two to three times or even more than the total number of seats available; therefore, mere a call for counselling does not entitle a candidate for grant of admission.
2. Admission shall solely be given on the basis of:
 - (i). CUET-UG/ NCET-ITEP score obtained by applicants (first preference).
 - (ii). Percentage obtained by applicants in the qualifying exam (for those who registered in Non-CUET mode) and provisions mentioned in the Admission Brochure 2025-26 and as per the availability of seats in the course/subject.
3. Original copy of all the marksheets & certificates of applicants will be examined and verified by the members of the Counselling Committee before granting provisional admission.
4. The concerned Dean of School/ Head of Department is competent authority to admit the applicant provisionally as per the instructions given in the Admission Brochure. Instructions issued by the Admission Cell time to time uploaded on university website and such are applicable. The admission/ counselling committee shall be responsible for verification of minimum & qualifying eligibility, age, percentage of marks/grade, caste, category, reservation, income certificate, etc. of the applicants.
5. The reservation policy of the Government of India, which is given in the Admission Brochure, shall be followed *mutatis-mutandis*.
6. There is 5% horizontal reservation for Physically Challenged/Differently Abled Persons and also 5% to widows/ wards/wives of the Armed forces personnel. Therefore, they **must be called first for admission** and thereafter, admission shall be granted to Unreserved, EWS, OBC-NCL, SC and ST category applicants respectively.
7. Admit applicants as per category-wise distribution of seats chart prepared by the Admission Cell, approved by the Liaison Officer and available on the university website.
8. The OBC category applicants belonging to **Creamy Layer will be treated as General applicants**. Only Non-Creamy layer applicants will get the benefit of reservation subject to production of a valid relevant documents at the time of counselling.
9. Applicants having supplementary/backlog etc. in previous classes/exams, at the time of counselling **shall not be given admission. Although, provisional admission shall be given only to those appearing applicants whose result is awaited, with the undertaking that she/he will submit the final result latest by 31st October, 2025**, failing which her/his admission will stand cancelled automatically and fee paid shall stand forfeited. No representation shall be entertained at any level.

DShukla
17/9/25
समन्वयक
Coordinator

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10. At the time of admission, the SC/ST/OBC-NCL/EWS applicants shall be required to submit latest and valid Income certificate issued by a competent authority. EWS category certificate should be latest (current financial year 2025-26). If income certificates is not latest, undertaking may be given by the applicant (SC/ST/OBC-NCL) to submit before 31st October, 2025.
11. For benefit of NCC & NSS, rules are mentioned in the UG Admission Brochure 2025-26.

Total maximum marks for various UG programme on the basis of required CUET-UG/NCET-ITEP test paper combination scores (according to UG Admission Brochure):

Sr. No.	UG Programme	Total Maximum Marks in CUET-UG/NCET-ITEP
1.	Bachelor of Arts (B.A.)	500
2.	Bachelor of Fine Arts (B.F.A.)	750
3.	Bachelor of Commerce (B.Com.)	750
4.	Bachelor of Business Administration (B.B.A.) (Hons.)	750
5.	Bachelor of Science (B.Sc. - Bio. Group)	750
6.	Bachelor of Science (B.Sc. - Maths Group)	750
7.	Bachelor of Computer Applications (B.C.A.)	500
8.	Bachelor of Pharmacy (B.Pharm. - Bio./Maths Groups)	1000
9.	B.A.- LL.B. (Hons) (5 Years)	500
10.	Bachelor of Arts (B.A. - Journalism & Mass Communication)	750
11.	Bachelor of Performing Arts (B.P.A. - Tabla Percussion)	750
12.	Bachelor of Performing Arts (B.P.A. - Hindustani Vocal Music)	750
13.	Bachelor of Arts (B.A. - Vedic Studies) (Hons.)	750
14.	Bachelor of Hotel Management & Catering Technology (B.H.M.C.T.)	750
15.	Bachelor of Arts (B.A. - English Literature) (Hons.)	500
16.	B.A.-B.Ed. (NCET-ITEP)	640
17.	B.Sc.-B.Ed. (NCET-ITEP)	640
18.	B.Com-B.Ed. (NCET-ITEP)	640

NCC Certificate Benefit:

- (i) For NCC "A" Certificate (3% of total maximum marks in CUET-UG/NCET-ITEP).
(ii) For NCC "B" Certificate (4% of total maximum marks in CUET-UG/NCET-ITEP).
(iii) For NCC "C" Certificate (5% of total maximum marks in CUET-UG/NCET-ITEP).
Only highest level certificate is allowed to consider for NCC.

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Dr. Harisingh Gour Vishwavidyalaya, Sagar



For benefit for NSS certificate:

Two percent (2%) of total maximum marks in CUET-UG/NCET-ITEP, if he/she produces certificates for (i) attended two 10 days camp, and (ii) one National Integration camp [Both (i) and (ii) mandatory].

For benefit of PWD:

Relaxation to the extent of 5% marks in the qualifying examinations shall be given to the PWD candidates.

Calculation of Total Merit Score:

- (i) Final Merit score = CUET UG/NCET-ITEP score + Weightage of NCC & NSS score
There is no weightage of sports certificate.
 - (ii) If CUET registered applicants exhausted then, applicants who are registered in Non-CUET mode will be admitted only on the basis of marks obtained in qualifying exam. Average of available scores of qualifying degree be taken wherever necessary for preparation of merit list.
12. Fee concession to the SC/ST/OBC-NCL applicants shall be governed by the notifications issued by the University, time to time.
 13. Application for cancellation of admission & refund of fee, in the prescribed format, must indicate the date of receipt of application and must be duly complete in all respects and endorsed by the concerned Dean/HoD, shall be forwarded to the Admission Cell.
 14. Age restrictions for applicants in admission are mentioned in the UG Admission Brochure 2025-26.
 15. For equal CUET-UG/NCET-ITEP scores of two applicants, following shall be the criteria of deciding their mutual ranks:
 - (a) Higher in marks in 12th standard marksheets,
 - (b) if (a) equals then higher in age.
 16. No undertaking is allowed against category certificate (EWS, SC, ST, OBC-NCL, PWD and Defence). However if such available, undertaking for not being the same in central government format may be exceptionally allowed, as the case may be, giving a duration to produce the same, else in absence of such the provisional admission stands cancelled.
 17. No case related to admission refer to Admission Cell which is covered in the Admission Brochure 2025-26 and in above guidelines.

For other details please, refer to UG Admission Brochure 2025-26 and latest instructions/guidelines uploaded on university website www.dhsgsu.edu.in.

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17/9/25

(Prof. Diwakar Shukla)
Chief Coordinator Admission Cell
Dr. H. S. Gour V. V. Sagar (M.P.)

Dr. Harisingh Gour Vishwavidyalaya, Sagar
Admission Cell