



डॉक्टर हरीसिंह गौर विश्वविद्यालय, सागर (म.प्र.)
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(केन्द्रीय विश्वविद्यालय / A Central University)

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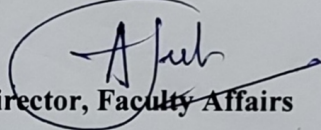
April, 2024
15/

OFFICE ORDER

It has been observed for quite some time that while making a request for an extension in the engagement of Guest Faculty, the workload of teachers in full employment is not being mentioned properly. The engagement of Guest Faculty is justified only when the workload of the teachers in full employment is over and above the UGC norms. It has further been observed that in some of the Departments, the Guest Faculties are being assigned teaching work even if there is no approval from the Competent Authority on the extension of their term and they are assigned examination duties as well. It is to clarify here that the honorarium of Rs.1500 per hour is prescribed for Guest Faculty for imparting lectures. The examination duty cannot be equated with lecture as per rule.

Hence, all the Heads of the Departments are requested to take note of the above, while processing the file for extension, engagement, and payment of honorarium to the Guest Faculties working in their departments.

By order,


Director, Faculty Affairs

Copy to:

1. All the Deans of Schools.
2. All the Heads of Departments.
3. PA to VC – for information of Hon'ble VC please.
4. PA to Registrar.
5. Guard File.